# UK - Brazil

## Welcome to the Amazonia BR/UK Workshops Application

**Amazonia BR/UK Workshops** bring together Early Career Researchers from the UK and Brazil to make international connections that can improve the quality of their research.

# Instructions

Amazonia BR/UK Workshop grants are designed to provide financial support to bring together a UK/Brazil bilateral cohort of early career researchers to take part in workshops to meet the overarching objectives. This programme is supported by UK government funding and Brazil and forms part of the International Science Partnerships Fund (ISPF).

### Before completing this application, please read the [Amazonia BR/UK Workshops grants Guidelines](https://opportunities-insight.britishcouncil.org/sites/siem/files/field/file/news/UK-Brazil_Workshops_Applicant_Guidelines.pdf) for full details on eligibility as well as important information to help you complete a strong application.

**Instructions on how to fill out the form**

This application form can be saved at any time before completing or submitting it. In order to save the form and complete it later, click on the 'Save' button at the top or bottom of the page. The form is also automatically saved as you navigate through the pages.

Please see the guidelines provided in the link above for further information.

## Contact

If you have any queries about this call or if you encounter any technical issues with the online application, please contact:

[ISPF-Amazonia@britishcouncil.org](mailto:ISPF-Amazonia@britishcouncil.org) Please specify that your query relates to the Amazonia BR/UK Workshops call.

## Deadline for submission

12:00 noon (UK time) 7th January 2024

We look forward to receiving your application. British Council Team

## How we use your information

**Data Protection**

The British Council will use the information that you are providing in connection with processing your application under the International Science Partnerships Fund (ISPF)programme. The legal basis for processing your information is your agreement with our terms and conditions of application.

Your information will be used in making any consequential grant, grant payment, and for monitoring and reporting purposes.

We will need to share necessary data with application reviewers and panel members contracted by the British Council, international partners, the funder UK Department of Science, Innovation & Technology (DSIT) and contracted external evaluators (as required). Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Equality data and geographical information, where collected, is used solely in preparing statistical reports.

**Rights**

The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information.

If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For further detailed information on how we process personal information, please refer to the privacy section of our website, [www.BritishCouncil.org/privacy-cookies/data-protection](http://www.BritishCouncil.org/privacy-cookies/data-protection) or contact your local British Council office (ISPF Team). We will keep your information for a period of 7 years from the date of your last activity under the ISPF programme.

# Summary details

Working title of workshop

Duration of workshop (days). The minimum duration of a workshop is three (3) days

Workshop location (It is expected that most workshops will take place in any of the nine Legal Amazon states, (i.e., Acre, Amapá, Amazonas, Maranhão, Mato Grosso, Pará, Rondônia, Roraima, and Tocantins).

Workshop start date: (Please ensure the dates are within those specified in the Guidelines - Workshops must take place between 15th of March and 31st of July 2024).

Please ensure your end date is after the proposed start date: Workshop End date

# UK Applicant Background

UK Principal Applicant

Title (Dr/Prof/Mr./Mrs., etc.)

First name

Last name

Position

Gender (Male, Female, Non-binary, Other, Prefer not to say)

Department and Job Title (e.g.,"Professor of Engineering")

Institution (Please enter the full legal name)

Institution type

Address line 1

Address line 2 Town/city Postcode

UK region (if applicable)

UK Applicant phone number

UK Applicant email address

Provide us a link to personal profile from institutional website

Education history [No more than 1,000 characters]

Employment history [No more than 1,000 characters]

Academic track record (including relevant publications and funding) [No more than 1,000 characters]

Head of Department (or equivalent). This will be the person who has the authority to approve this application.

Email address of Head of Department (or equivalent)

Name of UK Institution Legal Representative (Please contact the Research and Innovation Office (or equivalent) at your institution if you are unsure who is the legal representative.)

Email address of UK Institution Legal Representative (Please contact the Research and Innovation Office (or equivalent) at your institution if you are unsure who is the legal representative.)

Formal legal description of contracting entity including registered office address (This information will be included on the grant agreement for successful applicants.)

# Brazil's Legal Amazon Applicant Background

Title (Dr/Prof/Mr./Mrs., etc.)

Name

Position

Gender (Male, Female, Non-binary, Other, Prefer not to say)

Department and Job Title (e.g., "Professor of Engineering")

Institution type

Name of Institution

Address line 1

Address line 2 Town/city Postcode

Brazil's Legal Amazon Applicant phone number

Brazil's Legal Amazon Applicant email address

Education history [No more than 1,000 characters]

Employment history [No more than 1,000 characters]

Academic track record (including relevant publications and funding) [No more than 1,000 characters]

Are you currently working for an institution based in the Legal Amazon in Brazil?

Head of Department (or equivalent). This will be the person who has the authority to approve this application.

Email address of Head of Department (or equivalent)

# Proposal Summary

Describe the workshop in language suitable for a lay reader. This section should include descriptions of:

* + The topic of the workshop, making a case for its importance and timeliness, in particular in terms of its relevance to the economic development and/or social welfare of Brazil.
  + The immediate and longer-term benefits of the workshop, describing who will benefit and how this will be achieved, especially (but not only) in relation to stakeholders in Brazil.
  + The specific strengths of applicants and their institutions that will allow them to organise and maximise the outputs of the workshop.

[No more than 2,000 characters.]

# Workshop Aims

List the main objectives of the workshop and describe how you will achieve them. [No more than 2,000 characters]

# Participants

Describe the target audience of the workshop participants in Brazil including career stage, educational and scientific backgrounds. [No more than 1,000 characters]

How will the participants be selected? [No more than 500 characters]

How will the workshop be advertised and brought to the attention of the target audience of potential participants and to other interested parties such as NGOs, local and national governments? [No more than 1,000 characters.]

How many UK and Brazil participants are envisaged? Are there plans to include participants who are not to be supported by the Amazonia BR/UK and, if so, how many of these are anticipated and how will they be funded? [No more than 1,000 characters]

# 3.1 Details of proposed senior researchers to act as mentors

## Mentor 1

Title

Name

Position

Department

Institution

Country

Field of expertise

Short explanation to indicate their contribution to the workshop. [No more than 500 characters]

## Mentor 2

Title

Name

Position

Department

Institution

Country

Field of expertise

Short explanation to indicate their contribution to the workshop. [No more than 500 characters]

## Mentor 3

Title

Name

Position

Department

Institution

Country

Field of expertise

Short explanation to indicate their contribution to the workshop. [No more than 500 characters]

## Mentor 4

Title

Name

Position

Department

Institution

Country

Field of expertise

Short explanation to indicate their contribution to the workshop. [No more than 500 characters]

# Workshop Details

Describe the topic(s) to be addressed in the Workshop. Include the technical background to the theme, making a case for the importance and the timeliness of a workshop in this subject area to Brazil. [No more than 1,000 characters]

Does the workshop build upon pre-existing links between the applicants or their institutions? [No more than 500 characters]

# Workshop Logistics

Referring to the workshop guidelines, please provide a draft agenda for the workshop, including descriptions and timings for the sessions that are planned. [No more than 2,000 characters]

Briefly describe the facilities available to the organisers (such as venues, accommodation and proximity to travel networks). [No more than 500 characters]

Please provide details on how the UK and Brazil institution(s) will work together, referring to the role they have in the collaboration, the value they add and the relevance and benefit of the collaboration to each partner. [No more than 1,000 characters]

# Applicant Strengths

Tell us why the UK and Brazil’s Legal Amazon applicants are particularly well-suited to organise this workshop at this time. Include their past experience in organising national and international workshops/meetings, the scientific standing of the applicants and their institutions, and any previous interactions that the applicants and/or their institutions have had with each other. [No more than 2,000 characters]

# Outcomes/Impact

Please identify relevant stakeholders and potential users of the research addressed by this workshop and describe any existing engagement with them. [No more than 1,000 characters]

Please outline how you intend to engage with these groups. [No more than 500 characters.]

List the outcomes that are expected to arise from the workshop, both in the short-term and longer-term futures. You should address the benefits that will accrue to:

* + the workshop participants and their home institutions.
  + the stakeholders identified above, both in the UK and in Brazil and more broadly in an international context.

[No more than 2,000 characters.]

Please describe a plausible route leading from the workshop outcomes to a broader impact for development within a short to medium term timeframe (within 10 years). [No more than 2,000 characters]

# Capacity Building and Sustainability

How will the workshop contribute to the professional development and capacity building of the participants and the wider research group(s) involved? [No more than 1,000 characters]

Is the proposed workshop part of an existing collaboration between the UK and Brazil institutions?

What plans do you have to maintain and grow the links between the applicants' institutions and to broaden these to other interested parties? In particular, define the basis for continuing collaboration and the potential funding sources for maintaining it. [No more than 1,000 characters]

# Gender Equality Statement

Please provide a Gender Equality Statement. This statement must outline how you have taken meaningful yet proportionate consideration as to how the project will contribute to reducing gender inequalities, as required under the [International Development (Gender Equality) Act](https://www.legislation.gov.uk/ukpga/2014/9/section/1/enacted). Please address the following five areas/questions in regard to the project team and the outputs from the research:

1. Have measures been put in place to ensure equitable and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the research and innovation.
2. The expected impact of the project on people of different genders, both throughout the project and beyond.
3. The impact on the relations between people of different genders and people of the same gender. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
4. How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
5. Are there any relevant outcomes and outputs being measured, with data disaggregated by age, race, socio economic backgrounds, disability, and gender (where disclosed)?

(No more than 3,500 characters)

*British Council reserve the right to reject the application if no consideration has been given to gender equality or if the proposal is assessed to result in a negative impact for gender equality.*

# Safeguarding

British Council condemn all forms of harm and abuse, including bullying and harassment. We take a zero-tolerance approach to harm and abuse to any individual employed through or associated with our programmes in all contexts, whether in humanitarian or fragile and conflict-affected settings, in other field contexts, or within the international or UK research and development community which we fund. We expect organisations to promote the highest standards in organisational culture and have in place the systems and procedures required to prevent and tackle all incidents of harm and abuse. Applications should detail how they will identify and manage safeguarding risks within their projects.

Please detail how you will identify and manage safeguarding risks within your project

# Budget

Please refer to the Guidelines for country specific allowances available for each category, ensuring you do not exceed the maximum allowance limits specified.

Number of participants travelling from the UK.

Number of participants from Brazil. Please note that the number of Brazilian participants needs to match the number of UK participants.

### Please note that the budget costs should need to be presented in GBP and should be rounded to the nearest £53,200 value.

International travel total costs Domestic travel total costs

Participation event total costs

Additional workshop costs (see guidelines for country-specific maximum)

Total budget request

Subsistence total costs

Principal Applicants are expected to promote diversity and must ensure that no applicants are excluded from participation on the basis of ethnicity, gender, religious belief, sexual orientation or disability. Successful applicants may apply for funding to cover extra costs the participation. Please email [ISPF-Amazonia@britishcouncil.org](mailto:ISPF-Amazonia@britishcouncil.org) with requested costs to cover the inclusion of under‑represented groups for consideration and quoting your unique application reference number.

# Assessment of the proposed workshop proposal

Please indicate which of the following Review Panels is the most appropriate to assess your proposal.

* Biodiversity and climate change
* Protection of traditional communities
* Urban challenges across the Legal Amazon
* Bioeconomy to promote a new model of development

Please select up to 3 specialisms under your selected panel only:

Subject area 1

Subject area 2

Subject area 3 Other

# Further Documents

The statements of support from the two Heads of Department should include comments on the following questions:

* + Why is this research important?
  + Why do you want to make contact with the proposed Brazil institution?
  + How will the link be sustained?

For the supporting letter from the home institution: if a researcher is not on a long-term contract, please confirm that the research visit will result in a longer-term collaboration.

### Please ensure the combined size of the documents does not exceed 5MB.

Please provide signed letters of support from:

Head of Department (or equivalent) of the UK Institution

Head of Department (or equivalent) of the Brazilian institution

# Pre-submission checks

Please make sure that you have filled in all required fields before clicking on "Next"

Have you obtained permission to submit this application on behalf of the UK and Brazil institutions?

The UK institution is willing to receive the funds and sign the grant agreement.

Both the UK and Brazil’s Legal Amazon applicants' home institutions have the professional resources, competencies and qualifications necessary to complete the proposed action.

Does the UK Freedom of Information Act apply to your organisation?

Neither the UK nor the Brazil’s Legal Amazon applicants' home institution are bankrupt, being wound up, or having their affairs administered by the courts.

I confirm the above

Neither the UK nor the Brazil’s Legal Amazon applicants home institution have entered into an arrangement with creditors or suspended business activities, or have any analogous situation arising from a similar procedure provided for by national legislation or regulations.

I confirm the above

Neither the UK Applicant nor the Brazil’s Legal Amazon applicant are guilty of grave professional misconduct proven by any means which the contracting authority can justify.

I confirm the above

Neither the UK Applicant nor the Brazil Principal Applicant have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council and partner organisations' financial interests.

I confirm the above

Neither the UK Applicant nor the Brazil Principal Applicant have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council and partner organisations' financial interests.

I confirm the above

Neither the UK Applicant nor the Brazil’s Legal Amazon applicant are guilty of misrepresentation in supplying the information required as a condition for participation in the grant award procedure or of failure to supply this information.

I confirm the above

Is your institution (the UK institution) willing to receive the funds and sign a grant agreement with the British Council?

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant institutions nor any of the applicants employees, partners, directors, shareholders are listed:

* as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings;
* as being wanted by Interpol or any national law enforcement body in connection with crime;
* as being subject to regulatory action by a national or international enforcement body;
* as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or
* as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person. If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.

Before continuing, please confirm you have read and understood the above notice.

Yes

# Submission

The British Council will use the information provided in the application for processing the application, making any consequential award, for the award payment, monitoring, maintenance and review of the award. In order to carry out the selection process for the grants, we may also share your information with our national partner organisations. The reason for this is that in countries where we work with partner organisations, the final decision on grants will be made in collaboration with them.

Please tick this box to confirm that you are willing for the British Council to share your information with partner organisations for the purpose of this funding application (please note; if you do not agree to this we may not be able to consider your application for funding).

I wish to be contacted about future British Council research opportunities.

The British Council wishes to publish information on successful applications (including the summary provided on the first page of this form) on their website, in promotional materials disseminated through any medium, and in reports and documents. The British Council will not publish personal details on their website or via other media without prior permission.

I agree to information on this form, excluding information about individuals, being put on the British Council website and used in promotional materials.

### *Important*: Once you submit, you will be able to edit your application up until the deadline. However, after the deadline you will not be able to edit your application in any way. Please also be advised that the ISPF Team do not have permission to make changes to your application. Any other documents sent late or separately will not be considered.