

Consultant Management System at Asian Development Bank



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What is the Consultant Management System

Answer is simple its ADB's online platform for consultants

Access to the system is gained by typing a registered email address and password.





To apply for any consultancy opportunity at ADB, you must have a CMS account. When you go to the main page of http://cms.adb.org/ you would be prompted for registering as a new user. You would find these options to choose from. Please go through the criteria mentioned in this category and see that you meet them.





Individual Consultants All Individual Consultants must:

• Be a citizen of an ADB member country*



Executing Agencies

Executing Agencies (EAs) are government or nongovernment agencies that work with ADB to



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• Be legal entities that have the capacity to

Consulting Firms

All Consulting Firms must:

When you choose consulting firms hyperlink you will be prompted to the next page, where you would be promoted to fill the registration form.

ADB Consultant Management System		
Q		
Basic Information Simplified Registration		Attachments and Certification
Indicates required field NOTE: Complete the registration within 15 minutes to avoid losing data	. Please review this form and assemble needed informatio	on prior to filling in the registration.
Important By providing your consulting entity's details, you are agreeing to the <u>ADB Anticorruption Policy</u> . To learn more on how to register, download		Use. You are also certifying that the information is accurate and true to the best of your knowledge. Misrepresentations may lead to sanctions under the
If you know your consulting entity is a registered CMS consultant but supporting documents (i.e., certification of incorporation/registration, $% \left({{{\rm{CMS}}} \right) = 0} \right)$		your firm name and other details to cmsregister@adb.org. Please refrain from creating a new CMS account in this case. In your request, please attach
To know more about the eligibility criteria click on this icon: 🧴	0	
* Firm/Organization Name		
* Overall Narrative Description of the Firm/Organization		
Please limit 1	to 500 words.	
Firm/Organization Information		
By providing the incorporation/registration details below, you are agre allowed to express interest in opportunities open to non-member cour	ntries defined as part of project requirements.	ADB's request. If the Country of Incorporation/Registration you have selected below is not among the list of ADB member countries then you are only
	* Country of Incorporation/Registration	If your organization is incorporated in one country and registered to do business in one or more countries, the information ADB requires is the country of incorporation.
	* Year of Incorporation/Registration	
	Incorporation Document or Registration Number	
Number of pro	jects completed from year of incorporation/registration	
	* Type of Organization	✓ O International O National
	* Number of permanent full-time professional staff	
	* Has your organization ever been engaged by ADB?	O Yes O No
* Is vour orda	nization a government-owned enterprise or institution?	





Once you are registered you will get something like this!! You need to log-in with your credentials.







Important Links

https://www.adb.org/documents/using-consultant-management-system-cmsquick-reference-guides-individuals-firms

Consulting firm basics and registration

- •CMS basics
- Login assistance (user guide on resetting passwords)
- •Login assistance (video guide)
- •Registration of consulting firms
- •Managing consulting firm profiles
- •Affiliating an individual consultant to a firm
- •Searching and viewing of signifying company contracts and technical assistance-related information

Opportunities, submitting expressions of interest (EOIs) and accepting offers

•Searching opportunities and submitting EOIs

•<u>Checking the status of the EOI</u>





Requests for proposals (RFP) and negotiating contracts

- •Read this First! Tips for responding to RFPs
- •Responding to request for proposals
- Creating technical proposals
- •Creating financial proposals
- •Sending clarification and submitting proposals
- Negotiating contracts for consultants

Responding to Requests for Proposals and Submitting Proposals

There is a 14 min. video one can go which explains these steps!!





How to submit an Expression of Interest (EOI) for a consulting assignment?

- □ Refer to specific instructions in the specific Consulting Services Recruitment Notice.
- □ If the notice requires you to answer additional questions relevant to the assignment, you must comply with this requirement. If not, your EOI will be immediately disqualified.
- For consulting service contracts administered by ADB (technical assistance and staff consultancy assignments), ADB's <u>Consultant Management System (CMS)</u> is used for submitting all EOIs. You must have completed your CMS registration in order to submit an EOI.
- For consulting service contracts financed under ADB loans administered by executing agencies (EA) of the borrower, EOIs shall be submitted as directed in the Consulting Services Recruitment Notice. While the electronic submission of EOIs is a default option, some EAs may request submission of EOIs through other means (e.g. paper copy accompanied with support documentation).





China (16)
Cook Islands (1)
Fiji (3)
Georgia (6)
India (20)

Indonesia (24)

Current Opportunities at GIFT under the Project

Consulting Services Recruitment Notices (CSRN)

CSRN provides detailed information on the consulting services required for ADB-financed or administered projects, including terms of reference. Filter on specific advertisements of interest by ticking the appropriate checkboxes or by entering keywords to search by expertise.

Refine by Clear All	Search by Expertise	Go					
COVID-19 Related Assignment	Project	Expertise	Consultant Type	Engagement Period (Months)	Published	Deadline (Manila local time)	View CSRN
□ No (159)	LOAN-4437 IND: Promoting Research and Innovation through Development of Fintech Institute at Gujarat International Finance Tec-City ProjectCS 03 Selection of Training, Incubation and Research Partner (56039-001)	Institute Partner, Incubation, Research and Development	Firm	60	16-Mar-2024	18-May-2024 11:59 PM	
Consultant Type	LOAN-4437 IND: Promoting Research and Innovation through Development of Fintech Institute at Gujarat International Finance Tec-City Project - CS02 Selection of Incubation and Acceleration Partner (56039-001)	Incubation Partner, Accelerator Partner, Fintech	Firm	60	17-Mar-2024	17-May-2024 11:59 PM	
Individual (145)	TA-10279 IND: Strengthening Domestic Resource Mobilization and Public Financial Management - Knowledge work on development vision and strengthening public finance management in Jharkhand (57235-001)	Economic Vision, Public Finance Management (PFM) and Domestic Resource Mobilization (DRM)	Firm	8	16-Apr-2024	07-May-2024 04:00 PM	
Den to Member Countries Only (197) Open to Member Countries Only (197)	TA-6766 IND: Inclusive, Resilient, and Sustainable Housing for Urban Poor Sector Project in Tamil Nadu - Consultancy Assignment for Operation and Maintenance Support of Affordable Housing Assets in Tamil Nadu (53067-004)	Procurement Management	Firm	12	16-Mar-2024	30-Apr-2024 11:59 PM	
Non-Member Countries Allowed (0)	LOAN 57230-001 IND: Sikkim Integrated Urban Development Project - PMDSC/CS01 Project Management and Design Supervision Consultant (PMDSC)	Urban Infrastructure	Firm	60	15-Mar-2024	29-Apr-2024 11:59 PM	
<u> Engagement Period</u>	LOAN 57262-001 IND: Assam Urban Sector Development Project - AUSDP/CMS/01 Project Management and Supervision Consultants (PMSC)	Project Management and Supervision Consultants (PMSC)	Firm	60	14-Mar-2024	27-Apr-2024 11:59 PM	
Less than 3 months (4) 3 months to 1 year (138) More than 1 year (55)	LOAN 57213-001 IND: Sustainable, Inclusive, and Climate Resilient Tourism Development at Tehri Lake Area - CS1 Preparation of a tourism master plan for sustainable, inclusive, and climate-resilient tourism at the tehri lake area	Preparation of Tourism Master Plan	Firm	18	12-Mar-2024	25-Apr-2024 11:59 PM	
Country Celect All Select None	LOAN 46166-003 IND: Supporting Human Capital Development in Meghalaya (Phase 2) - CS-01 PROJECT MANAGEMENT CONSULTING FIRM	Project Management, Procurement, Financial Management and Project Accounting, Safeguard, Education, gender equality and social inclusion, Skill Development TVET, Monitoring	Firm	60	12-Mar-2024	25-Apr-2024 11:59 PM	I
Definition Brunei Darussalam (1)	TA-10116 IND: 1C - TOD Cell for MOHUA Support - 1C - TOD Cell for MOHUA Support (56090-001)	urban planning	Firm	24	10-Apr-2024	24-Apr-2024 11:59 PM	
Cambodia (8)							

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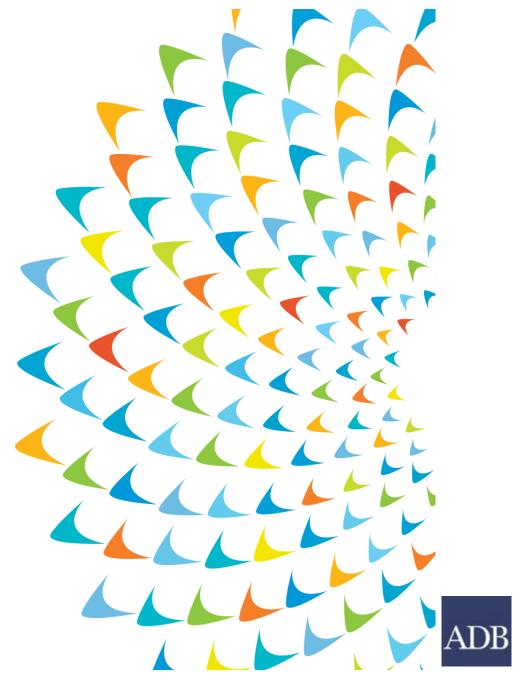
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Hope this helps ③

Thank You



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