Going Global Partnerships

**Development of Teaching Excellence Framework (TEF) for Pakistan**

Proposal Form

October 2021

Development of Teaching Excellence Framework (TEF) for Pakistan

The British Council and the Higher Education Commission would like to invite proposals from organization/institutes and Universities from the United Kingdom/consortium partners from Pakistan and UK including other international organizations/institutes in the higher education sector, which have relevant expertise and partnerships to work with UK (as lead partner) and Pakistan institutes on developing teaching excellence framework.

Please use the form below to submit your proposal.

The project aims to develop Teaching Excellence Framework (TEF) for Pakistan to create a system to recognize and encourage excellent teaching in higher education universities in Pakistan.

The proposal should address the Applicant Guideline document being shared separately.

|  |  |  |
| --- | --- | --- |
| Name of organisation |  | |
| Address of organisation |  | |
| Contact information | *Name, Title* |  |
| *Telephone* |  |
| *E-mail* |  |
| *Website/Facebook* |  |
| Total Budget Requested (in GBP/PKR) |  | |

**Detailed Project Description**

Project Objective

Describe the specific objectives that the institution aims to achieve through the development of the Teaching Excellence Framework for Pakistan? (500 words max)

Wider stakeholder analysis and consultation

Identify the key stakeholders (including state actors) in the specified locations that this project will engage with. Describe how you will engage with each and any challenges this will present? Outline which stakeholder groups have been consulted in the design of this project and how they have been engaged? (500 words max)

Project Outputs

*Define the specific outputs (results) that project will deliver to achieve its objective:* (500 words max)

Project Activities

*For each output describe in detail the specific activities that will be delivered to achieve the results.* (500 words max)

Risks and challenges

*Describe the main risks or challenges that you expect to face and how you plan to manage them (maximum 6 risks/challenges).*

|  |  |
| --- | --- |
| Challenge / Risk | Management |
| Risk / Challenge 1 | Management strategy |
| Risk / Challenge 2 | Management strategy |
| Risk / Challenge 3 |  |
| Etc |  |

**Budget**

Budget Summary

Please provide a summary of costs in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| *Output* | *Month 1* | *Month 2* | *Total* |
| Output 1 |  |  |  |
| Output 2 |  |  |  |
| Output 3 |  |  |  |
| Output 4 |  |  |  |
| Staff costs:  Number of days of consultants \* cost/ daily rate |  |  |  |
| M&E |  |  |  |
| Programme expenses |  |  |  |
| All other costs |  |  |  |
| Overhead |  |  |  |
| Total |  |  |  |

*NOTE: An excel sheet to be attached with the proposal for budget.*

**Project Management**

Project Team: roles & responsibilities

Describe the specific roles and responsibilities of the project team members and provide an organisation chart of the project team (500 words max + chart).

Personnel proposed

Present the names and relevant experience of the key experts who will be engaged in the project delivery. Please add CVs at the end of the form.

Management plan

Describe how you will manage the project, including finance and project reporting.

**Declaration**

I certify that I am duly authorized to submit this proposal form to the British Council and the Higher Education Commission Pakistan, on behalf of [applicant organisation].

Signature:

Name, Title:

Date: