



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

Procurement Notice/Advertisement Open International Competition (OIC)

Country of Destination: [International](#)

Reference Number: [RFP / ED / IPS / IGE / 138 / 16](#)

Description: [Design and operationalization of the OECD-UNESCO Joint Initiative - Survey of Teachers in Pre-primary Education \(STEPP\)](#)

Deadline for Submission of Sealed Tenders: [2 September 2016](#)

Posting Date: [29 July 2016](#)

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invite qualified companies to submit sealed tenders as follows:

Within the framework of the OECD-UNESCO Joint Initiative: Survey of teachers in Pre-primary Education (STEPP), UNESCO is seeking an institution or a consortium of institutions with solid experience in designing and operationalizing international studies and/or large-scale surveys in the field of early childhood care and education (ECCE) and/or basic education, and with a good understanding of the conditions, requirements and capacities of low- and middle-income countries. To contribute to a successful implementation of the project, the Contractor is expected to carry out the following 13 Activities:

1. Revision of the conceptual framework
2. Development of the project manual for Participating Countries
3. Development of pilot survey instruments
4. Quality control and tracking of translated and adapted pilot survey instruments
5. Training on the pilot administration for Participating Countries
6. Sampling for the field trial (FT)
7. Development of FT survey instruments
8. Quality control and tracking of translated and adapted FT survey instruments
9. Training on the FT administration for Participating Countries
10. Support for FT operations and quality monitoring
11. Data processing, analysis and scaling
12. Support for the preparation of the Technical Report
13. Project management

The Contractor is expected to undertake these Activities from October 2016 to December 2017 in close cooperation with the UNESCO Secretariat and other actors of the project. The project is a Joint OECD-UNESCO Initiative through which the core content and methodology of STEPP will be aligned with those of the OECD TALIS Starting Strong Survey.

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact person at the address shown below.

The sealed tenders must be delivered to the [UNESCO Headquarters in Paris](#) on or before [02/09/2016 at 17:00 hours CET](#), in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

UNESCO Contact Information:

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