



Call for Proposals

English-Language Course in the UK for Colombian Students (18+)

April 2019

Call for Proposals

UK-based, 2-4 week General English-language course for a group of 10 Colombian students (18+ years old | all levels)

The British Council Teaching Centre in Bogotá, Colombia is looking to offer their registered students a 2-4 week English Language course by an accredited British Council provider, to deliver 20 hours of English language teaching per week for a group of Colombian students. The course should be a combination of classes in the morning, a range of sporting and cultural activities in the afternoons, with cultural excursions on the weekends which we would like to be **Football themed**, such as visits to football stadiums. Classes to be taken by the students should be integrated with students from other countries to promote intercultural relations and the use of the English Language, as long as it meets the English language requirements.

Duration: 2 or 4 weeks

Course Dates: 2-week course:

Travel dates: 30 March -14 April

Course dates: 1 April– 12 April

4-week course:

Travel dates: 30 March – 28 April

Course dates: 1 April – 26 April

Group Description:

- A group of 10 Colombian students, with all levels of English wishing to improve their general English skills (age range: 18+).
- Will need a representative of the institution to be assigned to the group.

Accommodation:

The British Council Colombia would like costing with regards to accommodation in homestay. The Language School will arrange accommodation according to the details below:

1. For 10 students in homestay accommodation- single room and shared bathroom as close to school as possible
2. Meals: breakfast, dinner and evening snacks for all students. Cafeteria vouchers to be provided for lunches.

Cultural Activities:

These are additional components of the course which will enable students learn more about the country, its people and culture. Activities should be planned head of time and have a learning objective, hopefully linked to what students are seeing in the classroom. A detail program of activities and Institution Activity Leaders assigned will be requested if selected.

Since the UK is a football country, we would like to offer this course as a themed trip. As a result, the proposed cultural activities must be related to football, including Stadium Tours and/or Football Museums.

Proposal Terms of Reference:

- Justification;
- General and specific objectives of course;
- Teaching methodology and course content;
- Additional components and/or features to the programme (e.g. use of new technologies to support the learning of English; range of sporting/cultural activities available);
- Assessment System (including final student report);
- Materials to be used;
- Initial and final placement test;
- Certification;
- Proposed breakdown of costs/budget;
- Child Protection Policies in place within the institution
- Any other additional activities/services as a plus from the language school;
- Desirable: Variation of activities in different locations on or off-campus;
- Contact details of dedicated person assigned to British Council group.

The breakdown of costs/ budget should include:

- Tuition (course fees);
- Inclusion of group leaders' costs;
- Airport transfers;
- Local transport if necessary;
- Accommodation;
- Meals (Breakfast, lunch cafeteria vouchers, dinner & evening snacks);
- Placement test on arrival and departure using the same testing system;
- Course materials for each student;
- Final report of students' progress and certificates;
- Costs of cultural/other activities (entrance fees/hire of equipment etc.), excursions;
- International health and travel insurance.

ACTION REQUIRED

Proposals should be sent to katie.mccoll@britishcouncil.org by no later than Friday, 21 December 2018. Subject line: "Proposal – General English for Colombian Football Themed, 2019"

Proposals will be assessed according to compliance with the terms of reference above and breakdown of costs/budget. Only institutions shortlisted for consideration will be contacted for follow-up. Once a winning bid is confirmed we will announce the results through Newswire.

CONTACT PERSON

Katie McColl

**Project Coordinator Higher Education Services- Americas
British Council**