



Call for Proposals – C001

English Teaching Methodology
Course in the UK for Colombian
school teachers

2-weeks / 21 hours a week
25 November – 7 December

Call for Proposals

UK-based, 2-week English Teaching Methodology course for a group of 7 school teachers (middle school and high school) from Colombia / **CEFR: B1-B2**

The British Council in Colombia is looking for a British Council Accredited language course provider in the UK to provide a 2-week course for a group of 7 public school teachers.

Our partner has a preference to locate the group in London, but other cities will also be considered. The course should be a combination of classes in the morning, classroom practises, a range of social and cultural activities in the afternoons, with cultural excursions on the weekends. The classes could be in a close group or integrated with students from multiple countries.

The call is open to all institutions who can comply with the requirements set below.

I. Duration: 2 weeks

II. Course Dates: 25 November to 6 December 2019, arriving in the UK on 24 November and departing 8 December 2019.

III. Group Description:

- Based on a group of 7 Colombian teachers from public schools (middle school and high school), with CEFR B1-B2.
- Age range: 25+
- 1 accompanying adult should be included in the quote

IV. Course description:

- Approx. 21 hours a week, English Teaching Methodology with classroom practice.
- Open or closed group

Cultural Activities (afternoons and weekends)

These are additional components of the course which will enable students to learn more about the country, its people and culture. If the quote includes proposals for

additional cultural activities, the latter should be planned ahead of time and have a learning objective, preferably linked to what students are learning in the classroom. Activities around British culture and tertiary education (i.e. visits to TVET colleges, university campuses and others) are highly recommended. A full day visit to London must be included in the proposal (if the school is located outside the city).

A detailed programme of activities will be requested if selected.

V. Accommodation:

The Language School will arrange accommodation according to the details below:

- For 7 students in homestay accommodation.
- Quote for accommodation for the accompanying chaperone.
- Must include transportation from/to nearest airport if institution is in a different city.
- Meals: breakfast, lunch, dinner and late-night snacks for all students and accompanying adults - lunch can be provided at the institution if institution supplies vouchers or stipend.
- Students will always need to be guaranteed internet access while at the institution premises and residence/homestay.
- Students will need to be guaranteed a private study space at home and at the institution.

VI. Budget

The budget should include the items listed below considering net prices.

- **Course fees including registration fee**
- **Placement test on arrival and exit**
- **Final certification**
- **Course materials**
- **Accommodation in homestay**
- **Weekly lunch vouchers**
- **Weekly stipend for £80 – paid in cash to students**
- **Sim card with £10 credit**
- **Bus/travel passes for local transportation** – private local transportation (first preference) public local transportation (second preference)
- **Transfers** directly from nearest airport to homestay (roundtrip)

- **Cultural activities**
- **2 Weekend full day activities**
- **Insurance including repatriation costs**
- **1 accompanying adult**

The cancellation and payment policies for the course should also be included.

VII. Selection criteria

All proposals deemed to comply with the above requirements will be reviewed by the British Council, who will shortlist three proposals to be reviewed by our partner. Final selection will be made by the partner.

ACTION REQUIRED

Proposals should be sent to Pia Reategui pia.reategui@britishcouncil.org by no later than Friday, 20 September 2019 using the submission template enclosed. Subject line: “Proposal –English Teaching Methodology for Colombian School Teachers, 2019”.

Proposals will be assessed according to compliance with the terms of reference above and breakdown of costs/budget. Institutions which are not contacted by 4 October 2019, will have not been shortlisted. Once a winning bid is confirmed we will announce the results through Newswire.

Due to the high volume of submissions we receive, we are unable to provide feedback on individual proposals.

CONTACT PERSON

Pia Reategui,

Project Coordinator Higher Education- Americas

British Council Perú