第 23 届中国国际教育年会提案申请表
Proposal Application Form: CACIE 2022

感谢您对第 23 届中国国际教育年会的关注与支持，CACIE 组委会期待您的参与。请您用中文和英文详细填写下列提案申请表，标*内容为必填项。

Thank you for preparing a proposal for CACIE 2022. As part of your proposal submission, you will be asked to provide a detailed outline of your proposed session in both Chinese and English, as well as some information about the logistics. Required fields are marked with an asterisk (*).

* 我确认，我已了解并愿意遵守"CACIE 2022 提案征集"的所有要求与规定。同意年会组委会出于宣传目的修改、编辑我所提供的相关内容，供年会各类宣传材料使用。
* I acknowledged that I have read and understood all the information for the "Call for Proposals: CACIE 2022", I understand what will happen to my submission and give my permission to the CACIE Organizing Committee to amend or edit the content for publication purposes.

1. 联系人信息 Contact information*

在提案入围结果公布后，您可以发送邮件至 cacie@ceaie.edu.cn 变更联系人信息。

When you submit your proposal, you will be confirmed as the proposal's author and the main contact person until the review process has been completed. After the review process, you can request to change this information by email to cacie@ceaie.edu.cn.

姓 Surname	
名 First Name	
单位名称 Organization name	
职务 Job title	
电子邮箱 E-mail	
座机及手机号码 Tel & Mobile (Mainland China ONLY)	

2.提案类型 Session format *

研讨会 Forums

围绕 CACIE 主题，在高等教育、基础教育、职业教育、学前教育和特殊教育等领域内，就国内及国际教育合作交流领域的热点话题开展专题研讨。您可以在提案中创新互动方式与环节，提高与会者的参与度。

Forums can be attended by all participants and are designed to provide an engaging platform for the exchange of ideas around a specific topic. The topic could focus on Higher Education, Secondary Education, Primary Education, Vocational Education, Pre-school Education, Special Education and other Thematic Education. Forums are tasked with the discussion of different viewpoints among speakers and participants. Interactivity and creative session types are highly encouraged.

工作坊 Workshops

工作坊以培训、研讨等形式的闭门会议为主。为保证研讨质量，需有明确的参会群体及预期成果。工作坊以一至两位主讲人为核心，通过讨论、互动等多种方式，共同探讨教育领域相关话题。通过工作坊，与会者将获得最新的教育政策、知识和信息的更新。

Workshops can provide skills and leave participants with an enhanced training experience and new information in the field of education for certain audience. A workshop should be led by one or two speakers who will deliver the content and engage the audience by discussions and interactions.

第一部分：基础信息
Part 1: Basic Information

3. 会议名称 Title *

会议名称须精炼且能够准确体现会议的主题。会议名称字数限制为 25 个汉字（英文：120 个字母含空格）。会议提案入选后，将用于 CACIE 官网宣传与会议手册印制，组委会有权对会议名称进行必要的修改与编辑。

Please keep your title short and demonstrate the session theme accurately. The CACIE organizing committee reserves the right to amend, edit or change the title for publication purposes. Maximum 120 characters including spaces (25 Chinese characters).

	会议名称 Title
中文 In Chinese	
In English	

4. 主题领域 Topic area*

高等教育 Higher Education

不含职业教育。

中等教育 Secondary Education

包含初级中学和高级中学教育。

初等教育 Primary Education

学前教育 Pre-school Education

职业教育 Vocational Education

特殊教育 Special Education

专题教育 Thematic Education

其他 Others

5. 会议时长 Duration*

请选择您的会议时长。Select the duration of your session.

半天，约 3.5 个小时，含一次休息。

Half-day (3.5 hours), including one break.

全天，约 8 个小时，含两次休息和午餐。

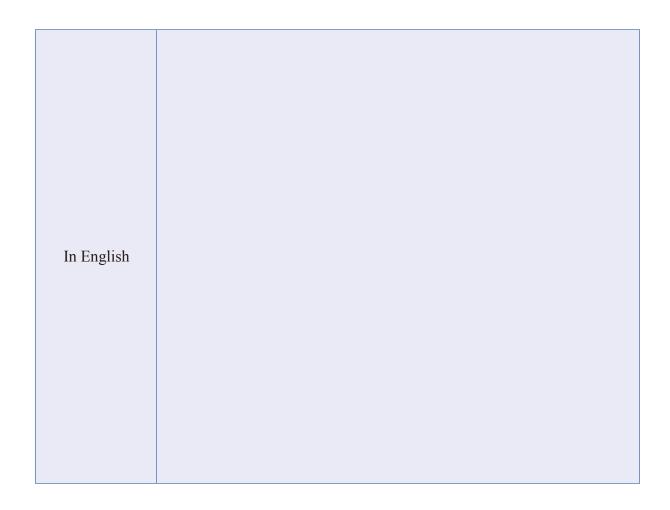One Full-day（8 hours） including two breaks and one lunch.

1.5 小时，会议时段仅限下午。

1.5 hours, only be available for sessions afternoon.

6. 主题阐释 Abstract*

主题阐释须准确说明会议的主要内容，中文字数不超过 500 字，英文不超过 1500 个字母。会议提案入选后，将用于 CACIE 官网宣传与会议手册印制，组委会有权对相关内容进行必要的修改与编辑。

To be published in the CACIE website and conference materials, please make the description demonstrate your session accurately. The CACIE organizing committee reserves the right to amend, or edit the abstract for publication purposes. Maximum 1500 characters including spaces, or 500 Chinese characters.

	主题阐释 Abstract
中文 In Chinese	

In English	

第二部分：会议设计
Part 2: Session Design

7. 参会人员数量（预估）Number of audience*

    50-80

    100-150

    160-200

    Over 200

8. 目标群体（参会对象）Target audience*

请简要描述会议所面对的参会群体特征，如：教育管理者，一线教师，教育机构等（最多不超过 100 个字）。Please profile your target audience. Maximum 200 characters including spaces.

	目标群体 Target audience
中文 In Chinese	
In English	

9. 会议日程 Structure/Itinerary*

会议日程请分别提供中文、英文版本。会议日程应包含时间、日程、发言人姓名、主持人姓名等内容。此外，组委会建议在日程中列出与参会观众的互动形式，如圆桌讨论、小组讨论等。Please provide detailed information regarding the structure of the session in the form of an itinerary or a format structure both in English and Chinese, including time, agenda, speakers and chairs. If you would like to use any audience interactivities (e.g., roundtable panel, small group/pair share, fishbowl, etc.) in your session, please indicate in the form.

中文 In Chinese	

中文 In Chinese	

In English	

In English	

10. 会议预期成果 Outcomes *

请简单列出会议的预期成果（最多不超过 300 字）。Please describe briefly the outcomes of this proposal. A list of bullet points is preferred. （Maximum 500 characters including spaces）

	预期成果 Outcomes
中文 In Chinese	
In English	

第三部分：发言人
Part 3: Speakers

11. 主持人 Chairs*

最多可以添加 3 名主持人。A maximum number of 3 chairs can be added.

姓	名	国家或地区	单位名称	职务
Surname	**First Name**	**Country/area**	**Organization name**	**Job title**

12. 发言人 Speakers*

请为半天及 1.5 小时的会议添加 3 名主要发言人，为全天会议添加 6 名主要发言人。在提案入选后，您可以继续添加其他必要的发言人人选。Please add 3 leading speakers to Half-day and 1.5 hours forums and workshops，and 6 leading speakers to One-full day forums and workshops. After the review process, you can add other speakers as necessary.

姓	名	国家/地区	单位名称	职务	参会方式 (线下/线上)

Surname	First Name	Country /area	Organization name	Job title	Way of attendance (In-person or Remotely)

第四部分：会务需求
Part 4: Logistics

13. 会议场地 Room setup*

会场布置具体实现形式，需在提案采用后进一步明确。

Preferred room setup for your session. The final setup should be discussed with the CACIE after review process.

剧院式 Theater

课桌式 Classroom

混合式 Mix-mode（combined with theater and classroom）

其他 Others

14. 会务需求 Equipment*

组委会将为每一个会议提供标准配置并收取相应费用。如有其他会务需求，请在"选配"中继续进行勾选。您的提案入选后，组委会将与您进一步沟通、确认会务需求与费用。

The organizer will provide all standard equipment for presenting your proposal and charge corresponding fees. The CACIE organizing committee will contact and comfirm all the details when your proposal has been accepted.

标配 Standard

1.场租及会场搭建（LED 屏、地台等）。

Room rental and construction (LED screen, etc.)

2.会场设备：调音台、音响、视频控台、笔记本电脑（标配数量：2 台/场）、麦克风（标配数量：2 个/场）、翻页笔（标配数量：1 个/场）等。

Equipment: audio system, laptop (one for per session), speaker's microphones (2 per session), remote control (one for per session), etc.

3.同声传译及设备 （标配语种：中英双语传译，标配人数：2 人/场）。

Simultaneous interpretation and equipment (Chinese and English bilingual interpretation, two interpreters)

4. 其他服务。Additional services.

选配（请在以下选项中选择）Additional choices

会场网络租赁（选配）Venue Internet rent service

会议直播服务（选配）Live streaming service

速录速记（选配）Stenography service

摄影（选配）Filming service

摄像（选配）Photographic service

志愿者（选配，标配：2 人）Conference volunteers (two volunteers per session)

茶歇（选配，可多选）Coffee Break service

上午 10:30-11:00 （10.30 am- 11 am）

下午 15:00-15:30 （3 pm-3.30 pm）

桌签（选配）Table tents

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＊ 您已完成申请表信息填写，请仔细核对您所填写的内容。确认无误后，请将提案申请表用"申请单位名称-CACIE 2022 Proposal"重新命名后，于 2022 年 5 月 30 日 17:00 前，以邮件形式发送至 cacie@ceaie.edu.cn。感谢您对第 23 届中国国际教育年会的支持和参与。

＊ This is the end of the application form, please ensure you have filled all the parts of the form. Once your proposal is complete, please rename the form with "name (organization name)-CACIE 2022 Proposal" and submit it by email to cacie@ceaie.edu.cn before 17:00 (Beijing Time) 30th May, 2022. Thank you for taking part in CACIE 2022.