



# **Call for Proposals**

## **English-Language Course in the UK for Peruvian Students (Young Learners)**

January/February 2020

# Call for Proposals

UK-based, 3-4 week General English-language course for a group of 10 young Peruvian students (13-17 years old | B1-B2)

A client of the British Council in Peru is looking for a 3-4 week British Council Accredited language course provider in the UK, to provide 15-20 hours of English language teaching per week for a group of young English language students from Peru. Preferably, the UK language school will be city-based (including possibility of smaller cities such as Cambridge), and the course should be a combination of classes in the morning, with a range of sporting and cultural activities in the afternoons. Cultural excursions on the weekends. They would also like to receive a certificate at the end of the programme (can be internal or external assessment), and if possible the course will help them prepare for international exams (Cambridge, IELTS).

The preference is for the students to be in mixed nationality classes.

**Duration:** 3-4 weeks (they are flexible, and would like to see a range of proposals)

**Course Dates:** January/February 2020

## Group Description:

- A group of 10 young Peruvian students, with an intermediate level of English (B1-B2), wishing to improve their general English skills (age range: 13-17).
- 2 accompanying adults.

## Accommodation:

Our client is flexible on the accommodation arrangement, between homestay and residential. If residential, the quote should specify whether meal cards can be purchased and how much daily allowance should be planned for. Accommodation quote should include:

1. Accommodation for 10 junior students, plus 2 accompanying group leaders.
2. Transportation from/to London airport.
3. Meals: breakfast, lunch and dinner for all students and group leaders.

### Cultural Activities:

These are additional components of the course which will enable students to learn more about the country, its people, gastronomy and culture. If the quote includes proposals for additional cultural activities, they should be planned ahead of time and have a learning objective, preferably linked to what students are learning in the classroom.

A detailed programme of activities and the Activity Leaders assigned will be requested if selected.

The group would like activities for the weekends as suggested below, including a day visit to London (with potential for overnight stay if budget allows), but are open to other suggestions:

First Saturday	Full Day London – Day 1
First Sunday	Full Day London – Day 2 (optional)
Second Saturday	Harry Potter Studios
Second Sunday	Full day Cambridge / Oxford
Third Saturday	Stonehenge / Musical / Theatre

### Proposal Terms of Reference:

- Justification;
- General and specific objectives of course;
- Teaching methodology and course content;
- Additional components and/or features to the programme (e.g. use of new technologies to support the learning of English; range of sporting/cultural activities available);
- Assessment System (including final student report);
- Materials to be used;
- Initial and final placement test;
- Certification;
- Proposed breakdown of costs/budget;
- Child Protection Policies in place within the institution
- Any other additional activities/services as a plus from the language school;
- Desirable: Variation of activities in different locations on or off-campus;
- Contact details of dedicated person assigned to British Council group.

### The breakdown of costs/ budget should include:

- Tuition (course fees);
- Inclusion of group leaders' costs;
- Airport transfers from Heathrow Airport;
- Local transport if necessary;
- Accommodation;
- Meals (Breakfast, hot lunch, dinner);
- Placement test on arrival and departure using the same testing system;
- Course materials for each student;
- Final report of students' progress and certificates;
- Costs of cultural/other activities (entrance fees/hire of equipment etc.), excursions;
- International health and travel insurance.

## ACTION REQUIRED

Proposals should be sent to [pia.reategui@britishcouncil.org](mailto:pia.reategui@britishcouncil.org) and [Jessica.swann@britishcouncil.org](mailto:Jessica.swann@britishcouncil.org) by no later than Friday, 17<sup>th</sup> May 2019 using the submission template. Subject line: "Proposal – General English for Peruvian Young Learners, 2020"

Proposals will be assessed according to compliance with the terms of reference above and breakdown of costs/budget. Only institutions shortlisted for consideration will be contacted for follow-up. Once a winning bid is confirmed we will announce the results through Newswire.

## CONTACT PERSON

### Pia Reategui

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British Council Peru

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British Council Mexico

## **British Council Child Protection Policy**

The British Council creates international opportunities for the people of the UK and other countries and builds trust between them worldwide. We believe child protection requires everyone to take responsibility. We recognize that the care and welfare of children is paramount and that all children have the right to protection from all types of harm. The British Council recognizes that we have a fundamental duty of care towards all children we engage with, including a duty to protect them from abuse. We achieve this through compliance with UK child protection laws and relevant laws in each of the countries we operate in, as well as by adherence to the United Nations Convention on the Rights of the Child (UNCRC) 1989.

A child is defined in the British Council as anyone who has not reached their 18th birthday (UNCRC 1989) irrespective of the age of majority in the country where a child is, or their home country. This policy is mandatory for all British Council staff worldwide. This includes anyone who works for the British Council, either in a paid or unpaid, full or part time capacity. This includes directly employed staff, trustees, contractors, agency staff, consultants, volunteers, interns and anyone working on behalf of the British Council.

### **The British Council is committed to:**

- Valuing, respecting and listening to children
- ensuring all necessary checks are made when recruiting staff
- maintaining strong child protection systems and procedures for staff
- training our staff and providing a common understanding of child protection issues to inform planning and practice
- sharing information about child protection and good practice with children and parents/careers
- sharing information about concerns with agencies who need to know, and involving parents and children appropriately
- providing effective management for staff through clear processes, supervision, and support.
- We will provide adequate and appropriate resources to implement this policy and will ensure it is communicated and understood. The British Council will review this global policy statement annually to reflect new legal and regulatory developments and ensure good practice.