

Booking Form: Short Term Study Recruitment & Partnerships Campaign Japan 2019

Applications will be accepted on a first-come first-served basis. Please send completed application forms as a scanned PDF by **30th November** to: hal.parker@britishcouncil.or.jp

Name of institution	
Authorised person	
Email address	
<input type="checkbox"/> Please check this box if your institution meets the British Council International Education Services criteria https://education-services.britishcouncil.org/eligibility-criteria	

Please tick the box in the table below and sign the declaration.

Option	Fee
Option 1: Full package including Guidebook Profile - Marketing Campaign (print & digital) - Direct Student Recruitment Event - Networking Event with Japanese Universities	<input type="checkbox"/> £2,325 (<i>exclusive of VAT</i>)
Option 2: Full package without Guidebook Profile - Marketing Campaign (digital only) - Direct Student Recruitment Event - Networking Event with Japanese Universities	<input type="checkbox"/> £1,725 (<i>exclusive of VAT</i>)
Option 3: Marketing Campaign and Direct Student Recruitment - Marketing Campaign (print & digital) - Direct Student Recruitment Event	<input type="checkbox"/> £1,725 (<i>exclusive of VAT</i>)
Option 4: Marketing Campaign Only: £900 - Marketing Campaign (print & digital). Digital promotion for this option will be delivered in April 2019.	<input type="checkbox"/> £900 (<i>exclusive of VAT</i>)

Declaration

I confirm that the above named organisation does want to take part in the **Short Term Study Recruitment & Partnerships Campaign Japan 2019**. I understand that if this application is accepted that the terms and conditions listed below will form a binding contract between this organisation and the British Council.

_____ (signature of applicant) _____ (date)

<https://education-services.britishcouncil.org>



Terms and Conditions

Eligibility

All participating institutions must meet the British Council International Education Services criteria
<https://education-services.britishcouncil.org/eligibility-criteria>

Selection

Applications will be accepted on a first-come first-served basis. Institutions will appear in alphabetical in all promotional materials.

Acceptance

Delivery of the project is conditional on the British Council receiving a sufficient number of applications. Institutions will be sent confirmation of acceptance once sufficient numbers have been received.

Payment schedule

The British Council will invoice all institutions for the participation fee in February 2019.

Cancellation Policy

The below cancellation fees will be charged for withdrawal from the activity, as of the date of receipt of notice of withdrawal.

- 50 per cent of the participation fee for withdrawals received on or after **15th December 2018**.
- 100 per cent of the participation fee for withdrawals received on or after **30th December 2018**.

Notice of withdrawal must be supplied in writing by email to hal.parker@britishcouncil.or.jp