

Proposal

for TNE partnership
opportunities in Sri Lanka

September

2024

Proposed by
BCAS Campus



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About Us

01



**25 Years
of Trust & Excellence**



**23,000+
Graduates**



**30+
Programs**



**3000+
Active Students**

BCAS CAMPUS

BRITISH COLLEGE OF
APPLIED STUDIES



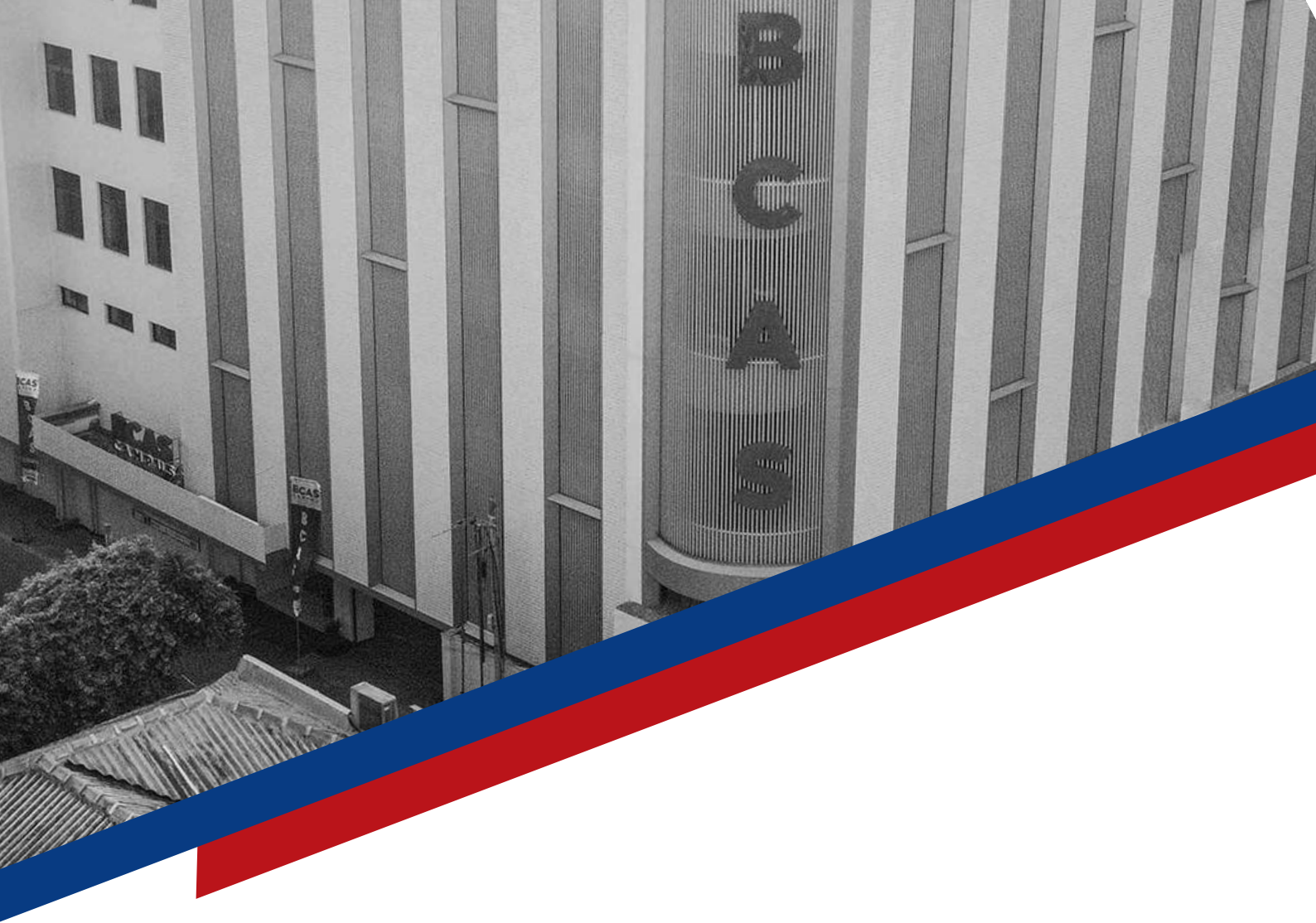


1.1 Background

Founded in 1999 with the mission of providing foundational Computer Education and English language skills, the British College of Applied Studies (BCAS Campus) has grown into a leading educational institution with over 25 years of experience in the industry. Throughout its journey, BCAS has expanded its offerings to over 30 diverse courses, catering to a broad spectrum of students. The institution is proud of its strong graduation record, having produced more than 23,000 graduates to date, many of whom are making significant contributions in various fields.

BCAS' success is supported by a dedicated team of over 250 staff members who are committed to delivering quality education. The institution's excellence is further highlighted by its affiliations with prestigious foreign universities including Oxford Brookes University and Solent University. Additionally, BCAS is a pioneer in offering Pearson BTEC HND programs, ensuring that students receive globally recognized qualifications.

With a wide branch network, BCAS serves a student population of around 3,000, and its influence extends globally, with more than 10,000 alumni employed in West Asia. The institution's strong connections with industry partners provide students with valuable opportunities for internships, placements, and hands on experience, further enhancing their employability and readiness for the workforce.



1.2 Governance

BCAS Campus is governed by the Board of Directors (BoD) and the Board of Governors (BoG), whose policies and directives guide the institution's overall vision. The Board of Directors executes its vision through the Board of Management (BoM), which is led by the Chief Executive Officer and Vice Chancellor, who exercise general supervision over all activities.

The Chief Executive Officer together with the Chief Operating Officer, oversee the core strategic, operational and growth functions of BCAS. The Senate, guided by the Vice Chancellor, oversees all academic and academic administration-related functions. The Quality Unit operating independently, ensures compliance with quality assurance standards, and reports directly to the Board of Directors and Board of Governors of BCAS.



Please refer to the image on the following page for the Governance Structure.

Board of Governors

The primary responsibility of the Board of Governors is to provide insights and advice to ensure the institution's mission is fulfilled while maintaining associated academic and business plans. The BoG oversees and monitors the effectiveness of BCAS's approach to education and the management of academic risk. It also provides assurance to the Board that the academic standards for education and research, as well as the quality of students' educational experience at BCAS, are maintained at or above national standards.

Members of the BoG includes,

- Chairman of BoG
- Five independent members
- Chief Executive Officer
- Vice Chancellor

Refer Annexure 01

Academic Senate

The Senate is responsible for regulating and directing the academic work of BCAS in teaching, research, and education, under the policies of BCAS, and the oversight of the Board of Management. It has the authority to discuss and provide opinions on academic matters and to exercise additional powers as granted by the Board of Management.

Members of the Senate includes,

- Vice Chancellor - Chair Person
- Chief Executive Officer
- Chief Operations Officer
- Head of Academic Compliance
- Assistant Registrar
- Head of Quality Assurance
- Heads of the Departments
- Coordinators for all Programs at all Branches

Refer Annexure 02

Quality Unit

The quality unit is an independent unit which ensures the implementation of a robust quality assurance system across all facets of the educational framework at BCAS. It guides the institution in complying to quality assurance standards aligned with both national and global benchmarks.

Members of the Quality Unit include,

- Head of Quality Assurance
- Quality Assurance Team Members

Refer Annexure 03

1.2.3 Key Positions



Mr. Rajendra Theagarajah

Independent Non-Executive Chairman

FCA (Sri Lanka), FCMA (UK), CGMA, MBA (Cranfield)

- Highly successful 38 -year career in banking in the UK and Sri Lanka, including 17 years as the CEO of three of Sri Lanka's leading licensed private commercial banks, He has also chaired the Sri Lanka Banks Association, the Asian Banks Association and Sri Lanka Financial Services Bureau Ltd.
- Mr Theagarajah currently serves on the Boards of Capital Holdings Ltd, Siam City Sri Lanka Ltd, Carson Cumberbatch PLC & Engenuity Telco (Pat) Ltd. He has previously served on the boards of LankaClear (Pvt) Ltd, the Colombo Stock Exchange and as the former Chairman of the Ceylon Chamber of Commerce



Dr. Sarath Amunugama

Chair of the Board of Governors

PhD in Social Anthropology (Institute for Advanced Studies), MA in Social Sciences (University of Saskatchewan), BA in Social Sciences (University of Ceylon)

- A leading academic and former civil servant, Dr. Amunugama, was the former Minister of Education and Higher Education. He has additionally held the portfolios of Finance and Planning, Industries and Investment Promotion, Public Administration, Rehabilitation, and Irrigation and Water Management during his career. He was a member of Sri Lanka's Parliament from 1994 to 2018
- He has served in international roles, including as an Associate Secretary General at the Worldview International Foundation, the Director of International Programs for the Development of Communication of UNESCO in Paris and as a UNDP consultant for Asia on the Development Information Project



Mr. Teresh Amaratunga

Chief Executive Officer

MBA (INSEAD), M.Eng in Aeronautical Engineering (Imperial College London)

- Mr. Teresh Amaratunga is an accomplished CEO with a proven track record in founding and leading successful ventures across Education, Artificial Intelligence, FinTech, Insurance, and Hospitality. He also counts over five years of senior experience in corporate finance and private equity, with a notable history of working on some of Sri Lanka's largest foreign Public-Private Partnership (PPP) projects in Energy, Infrastructure, and Real Estate
- He currently serves on the boards of Payable (Private) Limited and Imperial Specialty Insurance Brokers (Private) Limited, in addition to being a member of the Board of BCAS



Prof. Ruvan Abeysekara

Vice Chancellor

Prof. of Computer Science, *PhD in Computer Science (Dailan Maritime University)*, *MSc in Computer Science (University of Colombo)*, *BSc, Dip. (Tec.Sc.)*, *DFA*, *MBCS*, *MCS*, *MIEEE*, *MIEEECS*, *MIET*, *MIDES*, *CISCO Certified Trainer*, *Microsoft Certified Peer Coach*

- Prof. Ruvan Abeysekara is a seasoned academic leader with a PhD in Computer Science and Technology and over 20 years of experience in higher education. He has played pivotal roles in expanding access to quality education globally, and his work has significantly enhanced educational standards in countries such as Australia, Singapore, and France
- His work has furthered many TNE partnerships, and he has functioned as a liaison officer for the University of Wolverhampton, and as a link tutor for computer programs for the London Metropolitan University and the Kingston University
- An active member of professional organizations like the British Computer Society, he continues to influence the global education and IT sectors through his leadership, research, and commitment to academic excellence



Mr. Rajitha Ranaweera

Chief Operations Officer

MBA (PGIA), *BSc in Industrial Management (WUSL)*, *Certified Six Sigma Champion (CSSC ©)*, *CIT*

- Mr Rajitha Ranaweera has over 15 years of experience in introducing and developing UK quality assurance frameworks and higher education programs in South and South East Asia and developed the Cosmopolitan College of Commerce and Technology in Brunei to the leading institute offering British programs in Brunei
- He is an External Verifier for Pearson International, independently assuring the academic and administrative quality practices of Pearson Centers in the Middle East, South, and Southeast Asia, and is Certified in the Tier 1 - Program Assessment techniques by the Asian University Network
- He has over 5 years consultation and training experience in the learning, service, and manufacturing space in Sri Lanka, Southeast Asia, and the UAE. A few noteworthy clients include; Singapore Airlines, Philippines, Royal Brunei Technical Services, OMNI Aviation and MAS Holdings

1.2.4 Academic Staff Strength and Expertise

Currently BCAS has over 75 permanent members in its academic cadre who are well experienced in their respective fields and come from a mix of academic and industrial backgrounds. This wealth of expertise ensures that students receive an education that is both current and relevant to industry requirements. The lecture panel at BCAS has been successfully delivering undergraduate and master's degree programs for over 12 years. BCAS additionally has a pool of over 50 industry experts that it regularly works with and can draw from for the delivery of more advanced or specialised modules.

> **Vision**

“To become the premier private university in the South Asian region”

Mission <

“To produce market-relevant quality human resources with ethics and social responsibility through innovation, research and skills, to serve the nation and humanity at large”

> **Values**

- Innovation
- Exploration
- Integrity
- Team Spirit

1.4 Faculties and Courses

Faculty of Business

- Foundation in Business Management and Information Technology
- BTEC Higher National Diploma in Business Management
- BTEC Higher National Diploma in Human Resources
- BTEC Higher National Diploma in Accounting and Finance
- BTEC Higher National Diploma in Marketing
- BSc (Hons) Business Management
- BSc (Hons) Accountancy and Finance
- Global MBA
- MSc Project Management
- Post Graduate Diploma in Strategic Management & Leadership (Level 7)

Faculty of Computing

- International Foundation in Information Technology (Access IT)
- BTEC Higher National Diploma in Software Engineering
- BTEC Higher National Diploma in Networking Engineering
- BTEC Higher National Diploma in Cyber Security
- BTEC Higher National Diploma in Data Analytics
- BSc (Hons) Computer Systems and Network Engineering
- BSc (Hons) Software Engineering
- BSc (Hons) Cyber Security Management

Faculty of Construction and Built Environment

- Foundation in Computerized Construction Design and Technology (CCDT)
- BTEC Higher National Diploma in Construction and Built Environment (Civil Engineering)
- BTEC Higher National Diploma in Quantity Surveying and Construction Economics
- BSc (Hons) Quantity Surveying and Construction Economics

Faculty of Health and Sciences

- International Foundation in Science (IFS)
- Diploma in Health and Care Giving
- BTEC Higher National Diploma in Applied Science (Biology)
- BSc (Hons) Biomedical Sciences
- BSc (Hons) Nursing

Faculty of Law

- LLB (Hons)

Faculty of Languages & Education

- Certificate in English
- Diploma in English
- Professional Diploma in Teacher Training (Primary)
- BTEC Higher National Diploma in Early Childhood Education and Care (Education)
- BTEC Higher National Diploma in Counselling and Applied Psychology
- IELTS

Faculty of Hospitality Management and Tourism

Diploma in Hotel & Tourism Management

1.5 Facilities

BCAS Campus offers state-of-the-art facilities that significantly enhances the student learning experience.

- BCAS Colombo Campus is a 5-storey building covering 40,000 square feet. It has 17 lecture rooms, including 5 well-equipped computer labs, which can simultaneously accommodate over 800 students.
- In addition to computer labs, the campus features a Bio-Medical Lab, a Civil Engineering Lab, a Teaching Kitchen and a 300-seat auditorium.



- BCAS Campus has an extensive branch network extending across Sri Lanka, with campuses strategically located in the largest regional capital cities of Kandy, Jaffna and Kalmunai.
- The three branch campuses collectively can accommodate up to 2,000 students and are each equipped with modern classrooms, computer labs, cafeterias, libraries and auditoriums.
- Each campus also has dedicated group study and student recreation areas to provide students with access to a holistic learning experience in a vibrant and supportive environment that nurtures both academic and personal growth.





Expertise and Specialty of BCAS

02

01 > Branch Network

BCAS has firmly established its presence across Sri Lanka, with branches strategically located in Colombo, Kandy, Kalmunai, and Jaffna, covering the main provinces of Sri Lanka. This expansive network ensures that students from various regions have easy access to quality education without the need to relocate. Each branch is equipped with modern facilities, providing an optimal learning environment and making education accessible to a diverse range of students.

02 > Employability and Industry Exposure

With an employment rate of over 80%, BCAS has a reputation for equipping students with the skills they need to enter the workforce with ease. Our focus on real-world projects, workshops, internships, and hands-on experience guarantees that graduates have the skills that companies value, and are prepared for the workforce. Our students have a particular advantage in the competitive job market thanks to this focus on employability.

03 > Student Numbers and Graduates

With more than 23,000 alumni, BCAS has a track record of generating well-rounded professionals. Our extensive network of alumni includes, graduates who have made important contributions both locally and internationally in a variety of industries, and serves as a testament to attract the next generation of students.

04 > Staff Strength and Expertise

A highly experienced lecture panel of over 75 academics who are experts in their respective fields ensure that our students receive an education that is both current and relevant. Additionally, more than 150 non-academic staff members are employed to ensure that all aspects of the institute's operations run efficiency.

05 > Research Symposium

BCAS, as the first private higher education institute to conduct a research symposium, is proud to host the ninth edition of the International Conference on Multidisciplinary Research (iCMR 2024), a distinguished event that brings together leading academics from both academia and the industry from across the South Asian region. The conference addresses a wide range of topics, including biomedical and health sciences, information technology, law, finance, engineering, hospitality, and social sciences. It drives the culture of research across the institute and demonstrates BCAS' commitment to furthering knowledge.

06 > Program Development Capability

BCAS has a strong track record of developing programs for the local market. In partnership with Pearson, BCAS developed two BTEC Higher National Diplomas in Bio Medical Science and Law. Both HNDs are exclusively delivered by BCAS. In addition, BCAS has developed over 30 Pearson Assured (Level 3) programs in the areas of IT, Business, Science, Civil Engineering, Building Design and Hospitality.

Accreditations

03

BCAS Campus currently holds the following accreditations at either institution or program level.



Pearson BTEC Centre

BCAS provides a range of Pearson HND programs in the areas of IT, Business Management, Bio Medical Science, Quantity Surveying, Civil Engineering and Early Childhood Education.



Pearson Assured Centre

BCAS has a portfolio of programs developed by its own academic team which are accredited as Pearson Assured programs. Examples of Pearson Assured programs include the Foundation in Business & IT, the International Foundation in Science, the Diploma in Hotel Management and the Diploma in Health and Caregiving.



QAA (Quality Assurance Agency) and Ofqual (The Office of Qualifications and Examinations Regulation – England)

Accreditation of UK qualifications offered through Pearson.



University Grants Commission (UGC) Recognition

All Top-up programs delivered by BCAS are recognized by the UGC, the apex regulatory body for the administration of higher education institutes in Sri Lanka.



University Grants Commission (UGC)

BCAS has completed the pre-requisites for the Institutional accreditation of UGC which applies a more stringent set of guidelines for an institution in terms of its governance, infrastructure, internal controls and quality assurance, human resources management and financial capabilities.



Tertiary and Vocational Education Commission (TVEC)

BCAS is Accredited by TVEC which is the Government organisation responsible for overseeing and maintaining the quality of technical and vocational education, and training in Sri Lanka.



An ISO 9001:2015 Certified Company

International Organization for Standardization (ISO)

BCAS is ISO 9001:2015 certified, a certification it has maintained since 2011.

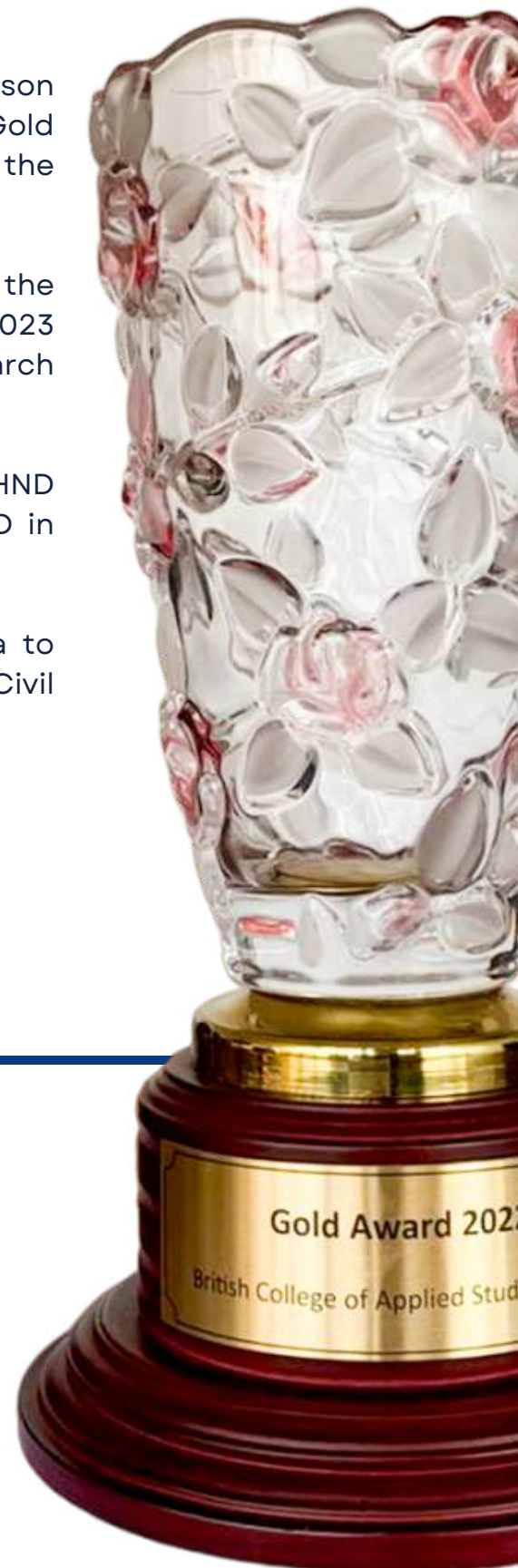
Achievements

04

- Over the past 10 years, BCAS has won the Pearson Platinum Award two times and the Pearson Gold Award six times. Most recently, BCAS won the Pearson Gold Award in 2023
- Successfully held the 8th consecutive edition of the iCMR (International Research Symposium) in 2023 which saw the publication of over 100 research papers
- Development and launch of two Pearson HND Programs: HND in Biomedical Science and HND in Law
- Pioneer higher education institute in Sri Lanka to offer HNDs in Quantity Surveying and Civil Engineering
- ISO 9001:2015 certified since 2011

4.1 Rankings

There are currently no ranking systems for private higher education institutes in Sri Lanka.





Partnerships and Collaborations

05

5.1 Academic Partnerships

> **Pearson**

Pearson approved Centre to offer Pearson BTEC HND and Pearson Assured programs in the areas of IT, Business Management, Health Sciences, Engineering, Teaching, Education and Psychology

> **CTH (Confederation of Tourism & Hospitality) (UK)**

CTH Approved Centre to offer Level 3, 4 and 5 Tourism and Hospitality Management Programs

> **Solent University Southampton (UK)**

Franchisee to provide Top up and Masters degree programs (the partnership contract expires in the next academic year)

> **Oxford Brookes University (UK)**

Franchisee to provide Top up and 3-year degree programs (the partnership contract expires in the next academic year)

5.2 Direct Placement Partnerships

- > University of West London (UK)
- > University of Chester (UK)
- > University of Hertfordshire (UK)
- > CIM (Canterbury Institute of Management) [Australia]
- > University of Bolton (UAE)
- > Limkokwing University, (Malaysia)
- > MDIS (Management Development Institute of Singapore) [Singapore]
- > Middlesex University (Dubai)

5.3 Research Partnerships

> **Raisoni Group of Institutions (India)**

This partnership was established to promote a research culture through joint research projects and publications, joint international conferences and workshops, and faculty and student exchanges.

5.4 Industry Partnerships

> **Trainocate**

This partnership was established to provide students with professional level IT certificates from vendors such as Microsoft, Oracle, and Amazon.

- > Over 25 partnerships with leading companies in Sri Lanka such as Virtusa, John Keells IT, HCL Tech, Sri Lanka Aviation College, Lanka Hospitals and Cinnamon Life to facilitate practical training, internship programs and knowledge sharing.

Expected Collaboration

06



BCAS Campus is eager to explore opportunities for TNE partnerships with a UK university for franchised or validated programs to deliver full undergraduate degree programmes, top-up programmes, and master's programs in the areas of Computing, Business Management, Accounting, Engineering, Law, Health Sciences, Teaching and Education, and Psychology.

With over 25 years of experience in the education industry and a proven track record of delivering UK programs, BCAS has developed a high level of competency and expertise. This strong foundation positions BCAS to efficiently and effectively implement any potential collaboration.

6.1 Expected Subject Areas and Level of Qualifications

6.1.1 Subject Areas and Level of Qualifications

Computing

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Network Engineering• Software Engineering• Data Analytics• Cyber Security• Artificial Intelligence	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs• Masters Programs

Business Management

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Business Management• Finance• Marketing• Human Resources	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs• Masters Programs

Health Science

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Biomedical Science• Nursing	<ul style="list-style-type: none">• Full Degree programs• Top up programs

Teaching and Education

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Teaching and Education• Early Childhood Education	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs

Psychology

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Psychology	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs

Engineering

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Civil Engineering• Quantity Surveying	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs

Law

Subject Areas	Level of Qualification
<ul style="list-style-type: none">• Law	<ul style="list-style-type: none">• Full Degree Programs• Top up Programs

IT/Computing

The IT industry in Sri Lanka has been expanding at an annual rate of about 20%, driven by the increasing demand for IT services both domestically and internationally, which will create more job opportunities. Sri Lanka's focus on digital transformation, coupled with the Sri Lankan government's initiatives to create a \$15 billion digital economy, has driven the need for education in IT.

BCAS currently offers multiple specialisation of Pearson's BTEC HND in IT and BCAS has successfully delivered IT programs since its inception. BCAS has an existing student base of over 1000 students and a pipeline of about 400 students for its next degree intake.

Business Management

Given the dynamic business environment, there is huge demand for specialized programs with a focus on areas such as IT management, international business, and strategic management.

BCAS currently offers the Pearson BTEC HND in Business program, and has an existing student base of over 350 students with a pipeline of over 200 students for the next degree intake.

Health & Science

There is rapidly growing market demand for professionals in healthcare and associated fields such as Nursing and Clinical R&D both locally and globally leading to high demand for courses leading to these careers.

BCAS currently offers the Pearson BTEC HND in Applied Sciences and has an existing student base of over 250 students with a pipeline of over 200 students for the next degree intake.

Teaching and Education

As a developing country the Sri Lankan government heavily investing in the education sector leading to growing opportunities for teachers and lecturers. Therefore, there is a high demand for well reputed degree programs in the market.

BCAS currently offers the Pearson BTEC HND in Early Childhood Education and Care (Education) and has an existing student base of over 150 students with a pipeline of over 100 students for the next degree intake.

Psychology

A growing demand for counsellors and a lack of high quality psychology programs in the local market has resulted in a strong demand for psychology degrees, specifically for degrees from UK universities which are well recognised locally for their quality.

BCAS recently launched the Pearson BTEC HND in Counselling and Applied Psychology program, and expects to enroll 30 students during the next degree intake

Engineering

A high demand for Civil Engineering and Quantity Surveying roles in the Middle East and a preference for hiring Sri Lankan graduates with UK degrees has resulted in sustained high demand for degrees in engineering.

BCAS pioneered the delivery of QS and Civil Engineering programs in Sri Lanka, and currently offers Pearson's BTEC HNDs in Civil Engineering and Quantity Surveying. BCAS currently has an existing student base of over 500 students and a pipeline of over 250 students for the next degree intake.

Law

Limited high quality program options in the local market, and high demand for legal professionals has resulted in a growing market opportunity for law programs, specifically for law programs from UK universities.

BCAS's legal faculty offers the Pearson HND in Law, and has an exiting student base of over 50 students. BCAS expects to enrol 30 students during the next degree intake.

6.2 University Ranking Expectation

BCAS is interested in partnering with Universities that prioritise and focus on metrics such as student feedback on teaching, student progression within the program, and the value-added score (reflecting academic improvements during their time at the university). We believe these metrics are strong indicators of the quality of the programs offered and align well with BCAS' requirements.

6.3 What Outcomes are Expected Through this Collaboration

The collaboration will enable students to earn a British degree in Sri Lanka, leading to several key desirable outcomes:

- **Access to Quality Education** - Students will benefit from high-quality education delivered by prestigious British institutions.
- **Affordable British Degrees** - Obtaining a British degree becomes more financially accessible, allowing students to achieve international qualifications at a lower cost.
- **Expanded Career Opportunities** - Graduates will be better equipped to address the skills gap in the Sri Lankan and regional job markets, opening up new and diverse career paths.

As one of Sri Lanka's leading private higher education institutions, BCAS is well-positioned to capitalize on this collaboration, attracting a broader student base and leveraging emerging market opportunities.

6.4 How Does this Collaboration Benefit the Institute and the University Partner

> Institute

- Opportunity to expand student base by offering diverse program pathways to current students and to attract new students
- Academic enhancement through research collaboration, student exchanges, innovative initiatives, and knowledge sharing to significantly enrich the overall learning experience
- Financial benefits through the opportunities generated by this partnership

> University Partner

- The partner university will expand its market reach by entering the rapidly growing Sri Lankan education market, which is increasingly attracting institutions seeking internationalisation and students from across South Asia, South East Asia and the Middle East.
- Strengthening academic excellence through research collaborations, student exchanges, innovative initiatives, and knowledge sharing, thereby enhancing the overall learning experience for students
- Financial benefits resulting through this strategic partnership

Contact Information

07

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Chief Executive Officer

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Prof. Ruvan Abeysekera
Vice Chancellor

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Next Steps and Expected Timelines 08

We would like to connect by the end of September / early October 2024 to explore partnership opportunities.

Our goal is to target recruiting students for the March 2025 intake.

Important Links

09



Please follow the following links for our websites.

BCAS Campus Website :
<https://bcas.lk>

Research Symposium Website :
<https://conference.bcas.ac>



Annexure 01

BCAS Board of Governors (BoG) – Terms of Reference

Purpose

On behalf of, and reporting to the Board of Directors, the BoG:

- Oversees and monitors the effectiveness of BCAS’s approach to education and the management of academic risk
- Provides assurance to the Board that the academic standards for education and research, and the quality of students’ educational experience at BCAS is maintained at or above National standards

Members of BCAS BOG

The BCAS Board of Governors (BoG) and its Chair shall be appointed by the Board of Directors and will consist of five members with no executive responsibility for the academic management of BCAS, in addition to the CEO of BCAS

The members of the BoG should include:

- Chairman of BoG
- Five Independent members
- The CEO of BCAS
- Vice Chancellor

BOG Meetings

Frequency: The BCAS BoG shall meet at the end of each quarter

Key Duties of the BOG

The overall duty of the BoG is to oversee, support and monitor the enhancement of BCAS’s academic endeavors.

This shall be done through monitoring and reporting to the Board on:

- The effectiveness of the processes and procedures to assure compliance with agreed procedures and guidelines including those of academic partners and external bodies (e.g. Professional, Statutory and Regulatory Bodies)
- The effectiveness of the arrangements regarding the management and governance of all matters relating to academic standards, quality assurance and enhancement, and academic risk (See Annex 1 for definitions)

Progress in respect of the academic strategies (Education, Research and Enterprise) and performance against the KPIs

Definitions

Academic standards (for education) are defined as the level of achievement a student has to reach in order to be eligible for an award from BCAS or one of its academic partners. Academic standards are concerned with the appropriateness of learning outcomes (aims, content and level) and curriculum, and the effectiveness of assessment (in relation to attainment of learning outcomes).

Academic quality refers to the ways in which BCAS provides students with the best possible opportunity to meet the stated learning outcomes of their course and the academic standards of their intended award, through engaging in the activities provided. The types of activities which are likely to contribute to the student experience include: learning, teaching, assessment and academic guidance practices; deployment of learning resources, recruitment and admissions; careers advice and guidance; pastoral support; provision of information and academic appeals, complaint and grievance procedures.

Quality Enhancement is the process by which BCAS systematically improves the quality of provision and the ways in which students' learning is supported.

Academic Risk refers to both the reputational and financial risks which need proactive management and mitigation. Examples of areas to which these could relate are:

- New developments in teaching and learning
- Diversification of education and research services
- Increased national and international competition for students, talented staff and academic / corporate partnerships
- New public-private partnerships and collaborations
- Compliance with the regulatory internal and external requirements

BCAS Academic Senate – Terms of Reference

Purpose

On behalf of, and reporting to the Board of Directors.

As the senior academic body of BCAS, report to the Board of Management the academic aspects of BCAS and take necessary actions, given the powers and duties as may be conferred upon it by the Board of Management and is expected to ensure the effectiveness of the Senate.

Members of BCAS Academic Senate

The Chair of the Academic Senate shall be appointed by the Board of Directors and will consist of members drawn from the academic staff of BCAS and BCAS-nominated reputed officials.

The members of the Senate should include:

- Vice Chancellor - Chair Person
- Chief Executive Officer
- Chief Operations Officer
- Head of Academic Compliance
- Assistant Registrar
- Head of Quality Assurance
- Heads of the departments
- Coordinators for all programs at all branches

Senate Meetings

Frequency: The BCAS Senate shall meet at the end of each month

Key Duties of the Senate

The overall duty of the Senate is to monitor all academic aspects of the BCAS. This includes the following key duties;

- Bring proposals related to the academic activities and the developments, formally approved by the Senate for the approval of the Board of Management
- Responsible for regulating and directing the academic work of BCAS in teaching, research, and the academic aspects
- Accountable to manage and maintain the academic committees/units of BCAS
- Recommend and award the mode fellowships, scholarships, exhibitions, bursaries, medals, and other prizes
- Schemes for the re-organization of existing Faculties and Departments of Study and the organization of new Faculties and Departments of Study; and the assignment of subjects of study to the respective Faculties

BCAS Quality Unit – Terms of Reference

Purpose

On behalf of, and reporting to the Board of Directors.

The quality unit is an independent unit which is to ensure implementation of a robust quality assurance system across all facets of the educational framework at the BCAS by, guiding them in complying to quality assurance standards aligned with both national and global benchmarks.

Members of BCAS Quality Unit

The Chair of the Quality Unit shall be appointed by the Board of Directors.

The members of the Quality Unit should include:

- Head of Quality Assurance
- Quality Assurance Team Members

Senate Meetings

Frequency: The BCAS Senate shall meet at the end of each quarter

Key Duties of the Quality Unit

The overall duty of the Quality Unit is to promote the maintenance of quality and standards of the institution and to monitor compliance to quality assurance standards. This includes the following key duties;

- Review of academic affiliations with other institutions in terms of effective management of standards and quality of programs
- Developing qualifications framework by setting out the attributes and abilities that can be expected from the holder of a qualification
- Review of quality standards and the quality of teaching and learning in each subject area
- Developing quality assurance processes and methods of evaluation to affirm that the quality of provision and the standard of awards are being maintained and to foster curriculum, subject and staff development, together with research and other scholarly activities
- Implementation of QA Reviews/Audits and follow-up action
- Ensure the necessary Academic Regulations/by-laws in place, and if not, make recommendations for remedial action

BCAS CAMPUS

BRITISH COLLEGE OF
APPLIED STUDIES

Building Careers - Transforming Lives



bcas.lk