

## **GUIDE TO THE WORLD CLASS PROFESSOR PROGRAM**

### **I. Background**

The National Development Plan which includes the nine “NAWACITA” priority agendas is set forth in the National Medium-Term Development Plan (RPJMN) for 2015-2019 which was established through Presidential Regulation Number 2 of 2015. The Government has prioritized national development to achieve food sovereignty, availability of energy, and management of maritime and marine resources during the period 2015-2019. The Government wants the economic position to be in line with high-quality growth. This means that economic growth must be inclusive, broad-based, and grounded in the excellence of human resources and capability in science and technology.

To achieve the vision, mission and priority agendas of NAWACITA national development in accordance with the RPJMN for 2015-2019, the Strategic Plan (Renstra) of the Ministry of Research, Technology and Higher Education RI for 2015-2019 has been prepared and stipulated through Regulation of the Minister of Research, Technology and Higher Education Number 13 of 2015. Among the performance indicators of the strategic targets set in the Renstra are to have 5 universities ranked in the world top 500 universities by 2019; 41,500 lecturers with doctoral-level qualifications; 2,305 intellectual property rights; 12,089 international publications; 15 industry-worthy prototypes (TRL 7); and 30 innovations have gone into production and utilized by users.

To be able to achieve these strategic target indicators, the Directorate General of Science and Technology Resources and Higher Education of the Ministry of Research Technology and Higher Education has carried out several innovative programs, such as the Master’s Education Program toward Doctorate for Eminent Scholars (PMDSU), the Scholarship Program for Superior Indonesian Lecturers (BUDI), specifically for doctoral level education, both domestically and abroad, SAME (Scheme for Academic Mobility and Exchange), and the visit program of world-class Indonesia Diaspora Professors Indonesia to various universities in Indonesia.

In order to accelerate achievement of the strategic target indicators of the Ministry’s Renstra for 2015-2019, starting in the 2017 budget year, the Directorate General of Science and Technology Resources and Higher Education of the Ministry of Research, Technology and Higher Education has started the World Class Professor Program (WCP), a program to invite world-class professors from various prominent universities, both local and foreign, as visiting professors to be placed at various universities in Indonesia for a maximum period up to the end of November. The purpose of this program is so that lecturers/ researchers can interact with these eminent, well-known professors in order to enhance their academic life, competence, quality and contribution to the development of science and technology and strengthening of the National Innovation system in an effort to make the best possible use of the diversity and wealth of Indonesia’s natural resources for the greatest possible prosperity of the Indonesian people, as mandated by the Constitution. The World Class Professor

Program (WCP) is divided into two schemes, i.e. scheme A and scheme B, which are described in detail in this guidebook.

## **II. Legal Basis**

The operation of this program refers to:

1. Law of the Republic of Indonesia Number 20 of 2003 dated 8 July 2003 concerning the National Education System
2. Law of the Republic of Indonesia Number 12 of 2012 concerning Higher Education
3. Law of the Republic of Indonesia Number 14 of 2005 concerning Teachers and Lecturers
4. Law of the Republic of Indonesia Number 18 of 2002 concerning the National System for Research, Development, and Application of Science and Technology
5. Law No. 6 of 2011 concerning Immigration
6. Government Regulation of the Republic of Indonesia No 31 of 2013 concerning Implementing Regulation for Law No 6 of 2011 concerning Immigration
7. Government Regulation No. 4 of 2014 concerning Operation of Higher Education and Management of Institutions of Higher Learning
8. Regulation of the President of the Republic of Indonesia Number 2 of 2015 concerning the National Medium-Term Development Plan for 2015-2019.
9. Regulation of the Minister of Research, Technology and Higher Education Number 13 of 2015 concerning the Strategic Plan of the Ministry of Research, Technology and Higher Education 2015- 2019.
10. Regulation of the Minister of Research, Technology and Higher Education No 44 of 2015 concerning National Standards for Higher Education.

## **III. General Objectives**

1. To provide an opportunity for higher education to interact with world-class institutions and professors;
2. To enhance the performance (research productivity) of academics in higher education;
3. To improve the ratings of institutions of higher education in or toward QS world's 500 best WUR [World University Rankings].

## **IV. WCP Scheme A**

### **IV.1. Specific Objectives**

1. To increase the number of international publications in reputable journals of the level **Q1 SJR-Scimago**
2. To enhance academic reputations and citations per lecturer
3. To enhance the competence of human resources in research and writing publications in world-class journals
4. To explore the potential of Indonesian lecturers and resources to contribute to the development of science and technology in Indonesia and globally

#### **IV.2. General Requirements for Universities**

1. Accreditation of Institution of Higher Learning (AIPT) of the proposer is **A** and has been included in the QS-WUR list
2. Activity is part of the University's Strategic Plan in enhancing the ranking in/toward QS 500 world's best WUR
3. Proposing university that can provide cost sharing in implementation (not necessarily in the form of money) both from proposing university and/or from other sources will be prioritized
4. The proposing university is obliged to arrange immigration documents if the person invited is a foreign professor. The process for arranging visas and permits for foreign researchers shall follow the procedure that can be seen at <http://frp.ristekdikti.go.id>
5. Proposing domestic universities/ LPNK (non-ministry state institutions) may form a consortium involving research centres from various scholarly disciplines from the same university or from different universities to bring at least 3 WCP from different foreign universities and different fields of expertise.

#### **IV.3. Requirements and Obligations of Implementing Team**

1. Leader of implementing team must be a Full Professor with at least two Team Members.
2. Team Leader has Scopus h-index of at least 4 and has been First Author in a Journal of at least Q2.
3. Members of implementing team must at least hold Doctoral degrees and have Scopus h-index of at least 3 and have been First Author in a Journal of at least Q3.
4. When the WCP program is proposed, the research activity has been completed and the draft of the Joint Publication has been prepared and discussed with/ approved by the WCP who will be invited.
5. Additional research may be done on the request of the WCP (with written evidence) with the aim of refining the draft Joint Publication.
6. Team leader and members must be involved in the Joint Publication.
7. Submission date of Joint Publication must be after signing of the WCP program contract.
8. Status of Joint Publication must be under review by the end of November (when the WCP program activity ends)
9. Team leader and members may go abroad for no longer than 28 days with PD financing following the standards set in Permenkeu (Minister of Finance Regulation) 33. If the foreign trip is longer than one month up to a maximum of 4 months, the financing scheme shall follow PM financing in accordance with DIKTI (Directorate of Higher Education) regulations.
10. Number of Joint Publications  $\geq$  number of Team Leader/Members going abroad.

11. Leader of Implementing Team and Team Members may not propose Scheme B in the same fiscal year.

#### **IV.4. Requirements of WCP**

1. A WCP to be invited for scheme A must have **Scopus h-index  $\geq 20$**  and hold a position at least equivalent to Associate Professor. Professors Emeritus and Professors from the Indonesian Diaspora are allowed.
2. The **mandatory activity** for the WCP to be invited is fine tuning of a Joint Publication.
3. **Number of Joint Publications  $\geq$  number of WCP who come.**
4. Priority for those with educational chain linkages with Nobel Prize winners.
5. Experienced in obtaining research funds from international agents.
6. Has expertise needed at the Research Centre of the proposing university.
7. Priority for those who have track record in world-class mentoring and in building Research Centres and thus are able to offer a clear work program with measurable achievement indicators.
8. Willing to open their research facilities to researchers from the relevant Research Centre to conduct research.
9. WCP must be affiliated with a foreign university as proven by attaching a Supporting Letter from the leadership of the foreign university to take part in this program.
10. WCP who is invited provides a Commitment Letter the contents of which:
  - a. States willingness to come for a clear period of visit;
  - b. Agrees to having his/her name stated as a co-author in the Joint Publication;
  - c. Provides (tentative) title of the Joint Publication;
  - d. Targets name of a journal with reputation Q1,
  - e. Writes names of authors involved in the Joint Publication as documentation for the proposal.
  - f. States he/she has prepared the Draft Joint Publication together with the author and co-authors.
  - g. States (If necessary) existence of additional research activity to refine the Joint Publication.
  - h. Declares willingness to complete the Draft Joint Publication and submit the Joint Publication before leaving Indonesia and to follow the progress of the Joint Publication, with target Under Review by the end of the WCP activity at the proposing university (in Indonesia).

#### **IV.4. Types of WCP Activities**

1. Fine tuning (quality improvement) of a Joint Publication article to be submitted to an international journal with reputation Q1 Scimago as a **mandatory** activity and output.

2. Conducts joint supervision for master's and doctoral students, as well as joint research with junior and senior lecturers.
3. Assists execution of research internship program for lecturer researchers at the laboratory of the world class professor (WCP).
4. Helps the local university prepare proposals to obtain funds for research/ development of educational programs that will be submitted to the respective government or to international funding agencies
5. Serves as guest lecturer or guest researcher (visiting scientist) at university / research institution at local university/ LPNK [non-ministry government institution].
6. Serves as peer reviewer for an international journal published in Indonesia.
7. Supervision and external examiner for master's or doctoral students.
8. Helps with analysis of data for students completing master's or doctoral studies.
9. As speaker/ presenter in scholarly meetings.
10. Consolidation and upgrading of cooperation network for double degree program involving development and strengthening of curriculum, mechanism for transfer of credits.

#### **IV.5. Duration of Activities**

The duration of the activity is from the time the contract is signed to the end of November.

#### **IV.6. Program Outputs**

The outputs that must be generated by the recipient of the program to bring visiting professors, in accordance with the types of activities, are as follows:

1. **Must** produce manuscript of a Joint Publication in an international journal with reputation Q1 Scimago.
2. **Number of Joint Publications  $\geq$  Number of WCP who come.**
3. **Number of Joint Publications  $\geq$  Number of Team Leader/Members who go abroad.**
4. By the end of the WCP activity program, articles produced must be at least in status **under review**.
5. Papers that are recognized as mandatory outputs are papers submitted before the signing date of the contract with DIKTI.
6. Report on activity of bringing WCP must attach: evidence of status of Joint Publication (submitted/ under review/ revision/ accepted), development of laboratory manual/ SOP, workshop material, and others in accordance with the target activity that was agreed when stated as an activity announced by Ristekdikti as passing the proposals to be funded;
7. Draft of document on development of capacity building program, double degree, joint degree, curriculum development, or mechanism for transfer of credits;
8. Report on implementation of guest lecturer together with study/ tutorial material;

9. Report on activity of joint supervision or external examiner in Double Degree doctoral program.

#### IV.7. Funding

The source of funding shall come from the Directorate General of Science, Technology and Higher Education Resources with **maximum funding of 2 billion rupiah per proposal**.

- Breakdown of Funding: (PD = Person Days, PM = Person Months)

No.	Description	Unit			Remarks
		Volume	Duration	Cost	
1	<b>WCP in Indonesia</b>				
	1.1 WCP's living expense	PD	Min. 14 days, Max. 28 days	PD x Rp 1.500.000	1.500.000
		PM	Min. 1 month, Max. 4 months	PM x Rp 30.000.000	DIKTI standard
	1.2 WCP's honorarium	PD	Min. 14 days, Max. 28 days	PD x Rp 1.500.000	1.500.000
		PM	Min. 3 months, Max. 4 months	PM x Rp 30.000.000	DIKTI standard
	1.3 Transportation	person		At cost, economy class	Return ticket, taxi/train from/to airport
1.4 Insurance			Max. Rp 3.000.000		
1.5 Arranging visa			At cost		
2	<b>Local expert abroad</b>				
	2.1 Living expense PD	PD	Min. 14 days, max. 28 days	Permenkeu 33	Number of days x PD
	2.2 Living expense PM	PM	Min. 1 month, max. 4 months	Follows standard of DIKTI regulation	Number of months x PM per DIKTI regulation
	2.3 Transportation	person		At cost, economy class air ticket	1 x return, taxi/train from/to airport
	2.4 Insurance abroad			Max. Rp 6.000.000	1 time
2.5 Arranging visa			At cost		
3	Local seminar or local workshop	2 packages		Rp 10.000.000/ WCP	2 packages x 10.000.000 (min. 10 persons, 8 hours)
4	Honorarium for accompanying WCP		Duration of WCP in Indonesia	Rp 4.000.000/ month/ WCP	
5.	Consumables at WCP's request due to research				Must be written in WCP's Commitment Letter
6	Research analysis service (third party expense) at WCP's request due to additional research				Must be written in WCP's Commitment Letter
7	<b>Activity management:</b> arranging reports, meetings, communication, coordination in field, honorarium for local non-expert staff, dinner	person		Rp 50.000.000/ month/ WCP	

- Fund disbursement mechanism:

Ministry of Research, Technology and Higher Education will pay the amount of expense based on the agreed contract through the account of the recipient university.

#### **IV.8 Evaluation Criteria for Proposals in Scheme A:**

1. Number of WCP Professors who are invited together with existence of Commitment Letters. (40%)
2. Has a clear work program with measurable achievement indicators, target journal of Q1, supporting evidence (CVs of all involved in Joint Publication, Supporting Letter from leadership, MOU, WCP's Commitment Letter). (30%)
3. Evidence of a draft article for Joint Publication together with names of authors; number of Draft Joint Publications is equal to number of WCP who are invited (30%)

### **V. WCP Scheme B**

#### **V.1. Specific Objectives**

1. Increase the number of international publications in reputable journals
2. Expand international networks
3. Enhance competence of human resources in researching and writing publications
4. Explore potential of Indonesian lecturers and human resources to contribute to development of in Indonesia and globally

#### **V.2. General Requirements for Universities**

1. Accreditation of proposing University Institution minimum B
2. Activity is part of the University's strategic plan
3. Proposing local university/LPNK (non-ministry state institution) can involve other local university/LPNK
4. Priority to those that can provide cost sharing in implementation (not necessarily in the form of money) both from proposing university/LPNK and/or from other sources
5. Each local university/LPNK may submit more than 1 proposal. Each proposal may be submitted by any Lecturer with a cover letter from the head of the university and can invite one WCP professor. From each university or LPNK, a maximum of six proposals will be approved, in different disciplines. Each proposal is to invite one professor.
6. Proposing domestic university/LPNK is obliged to arrange immigration documents for professors who are invited.

#### **V.3. Requirements and Obligations of Proposing Lecturers**

1. Proposer must hold doctoral degree.



2. Proposer has Scopus h-index of at least 2 and has been a First Author in a Journal of minimum Q4 Scimago.
3. When WCP program is proposed, Research activity has been completed and draft Joint Publication has been prepared and approved by WCP who will be invited.
4. Additional research may be conducted on the request of the WCP (with written evidence) with the aim of refining the draft Joint Publication.
5. Submission date of Joint Publication must be after signing of WCP program contract.
6. Status of Joint Publication must be under review by end of November (when WCP program activity ends)
7. Proposer may go abroad for no longer than 28 days with PD financing following the standards set in Permenkeu 33. If the foreign trip is longer than one month up to a maximum of 4 months, the financing scheme shall follow PM financing in accordance with DIKTI regulations.
8. Proposer in Scheme B may not propose Scheme A in the same fiscal year.
9. Expense for consumables is possible if directly related to the Joint Publication and on the request of the WCP (with written evidence) for additional research for refinement of the draft Joint Publication.
10. Budget for WCP program and cost of consumables is no longer allowed to be used after end of November 2018.

#### **V.4. Requirements of WCP**

1. Holds academic position of at least associate professor. Professors emeritus and Professors from Indonesian Diaspora are allowed. Position lower than associate professor may be considered if he/she has strong achievements.
2. Has Scopus h-index  $\geq 10$  and priority to those with experience in leading a research laboratory and/or editor of reputable international journal. Experienced in obtaining research funds from international agents.
3. Has expertise needed at the local university/LPNK.
4. Able to communicate orally and in writing in English or other international language as needed.
5. Willing to follow the provisions of the laws and regulations prevailing in Indonesia.
6. The WCP must be affiliated with a foreign university as proven by attaching a supporting letter from the head of the foreign university to take part in this program.
7. The WCP who is invited shall provide a Commitment Letter the contents of which:
  - a. States his/her willingness to come for a clear period of visit;
  - b. Agrees to having his/her name stated as a co-author in the Joint Publication;
  - c. Provides (tentative) title of the Joint Publication;
  - d. Targets name of a journal with reputation Q2;



- e. Writes the names of the authors involved in Joint Publication as documentation for proposal.
- f. States he/she has prepared the Draft Joint Publication together with the author and co-authors.
- g. States (If necessary) existence of additional research activity to refine the Joint Publication, thereby leading to research funding (consumables and analysis service).
- h. Declares his/her willingness to finalise the Draft Joint Publication and submit the Joint Publication with target status Under Review by the end of the WCP activity at the proposing university (in Indonesia).

#### **V.5. Types of activities**

1. Fine tuning (quality improvement) of a Joint Publication article to be submitted to a reputable international journal as a mandatory activity and output.
2. Conducts joint supervision for master's students/ professional education students/ residents and doctoral students.
3. Develops double degree programs and the like.
4. Serves as peer reviewer for international journals published in Indonesia.
5. Helps local university/LPNK prepare proposals to obtain funds for research/ development of educational project that will be submitted to the respective government or to international funding agencies.
6. Joint research together with lecturers/ senior researchers at local university/ LPNK.
7. Supervision and external examiner for master's/doctoral students.
8. Helps with analysis of data for students completing master's/doctoral studies.
9. As guest lecturer or guest researcher (visiting scientist) at university/ research institution at local university/ LPNK.
10. As speaker/ presenter in scholarly meetings.
11. Consolidation and upgrading of cooperation network for double degree program involving development and strengthening of curriculum, mechanism for transfer of credits.
12. Turns a national journal into an international journal.

#### **V.6. Duration of Activities**

The duration of the activities will be from the time the contract is signed to the end of November.

#### **V.7. Program Outputs**

The outputs that must be generated by the local university/ LPNK as recipient of the program to bring visiting professors, in accordance with the types of activities, are as follows:

1. **Must** produce a Joint Publication in an international journal with reputation Q2. By the end of the activity, the article that is produced must at least be at **under review** status. Papers that are recognized as mandatory outputs are papers that are submitted before the signing date of the contract with DIKTI.
2. Report on activity of bringing professor, together with manuscript of Joint Publication, development of laboratory manual/ SOP, workshop material, and/or draft proposal for joint research.
3. Draft of document on development of capacity building program, double degree, joint degree, curriculum development, or mechanism for transfer of credits;
4. Report on implementation of guest lecturer together with study/ tutorial material;
5. Report on activity of joint supervision or external examiner in Double Degree master's/doctoral program.
6. Report on seminar activity.

### V.8. Funding

The source of funding shall come from the Directorate General of Science, Technology and Higher Education Resources with **maximum funding of 300 million rupiah per proposal**.

No.	Description	Unit			Remarks
		Volume	Duration	Cost	
1	<b>WCP in Indonesia</b>				
	1.1 WCP's living expense	PD	Min. 14 days, Max. 28 days	PD x Rp 1.500.000	1.500.000
		PM	Min. 1 month, Max. 4 months	PM x Rp 30.000.000	DIKTI standard
	1.2 WCP's honorarium	PD	PD: Min. 14 days, max. 28 days	PD x Rp 2.500.000	Tax 20%
		PM	PM: Min. 3 months, max. 4 months	PM x Rp 45.000.000	Tax 20%
	1.3 Transportation	person		At cost, economy class	Return ticket, taxi/train from/to airport
	1.4 Insurance			Max. Rp 3.000.000	
1.5 Arranging visa			At cost		
2	<b>Local expert abroad</b>				
	2.1 Living expense PD	PD	Min. 14 days, max. 28 days	Permenkeu 33	Number of days x PD
	2.2 Living expense PM	PM	Min. 1 month, max. 4 months	Follows standard of DIKTI regulation	Number of months x PM per DIKTI regulation
	2.3 Transportation	person		At cost, economy class air ticket	1 x return, taxi/train from/to airport
	2.4 Insurance abroad			Max. Rp 6.000.000	1 time
	2.5 Arranging visa			At cost	
3	Local seminar or local workshop	2 packages		Rp 10.000.000/ WCP	2 packages x 10.000.000 (min. 10

No.	Description	Unit			Remarks
		Volume	Duration	Cost	
					persons, 8 hours)
4	Honorarium for accompanying WCP		Duration of WCP in Indonesia	Rp 4.000.000/ month/ WCP	
5.	Consumables at WCP's request due to research				Written in WCP's Commitment Letter
6	Research analysis service (third party expense) at WCP's request due to additional research				

*Funding: (PD = Person Day, PM = Person Month)*

- Fund disbursement mechanism:  
To bring a professor from abroad, the Ministry of Research, Technology and Higher Education will pay the amount of expense based on the agreed contract through the account of the recipient university.

#### **V.9. Evaluation Criteria for Proposals in Scheme B:**

1. Reputation of Institution of Professor who is invited together with Supporting Letter. (10%)
2. Reputation of Professor who is invited with minimum Scopus h-index  $\geq 10$  together with Commitment Letter in accordance with guidebook. (40%)
3. Schedule of activity plan, budget, targeted journal of Q2 Scimago, other supporting evidence (CVs of all involved in Joint Publication, permission from leadership, MOU). (20%)
4. Quality of output of Joint Publication with reputation Q2 Scimago targeted with evidence of draft article for Joint Publication and names of authors. (30%)

#### **VI. Procedure for proposal of activities**

1. Head of PT (university)/LPNK (non-ministry government institution) produces support (commitment) letters for the World Class Professor programs proposed by a Research Centre for scheme A or university/LPNK for scheme B.
2. Proposals for activities are arranged using the following format:
  - a. Title
  - b. Ratification page by University leadership
  - c. Abstract of activity
  - d. Table of contents
  - e. Background of activity
  - f. Objective
  - g. Outputs and indicators to be achieved
  - h. Details of activity
  - i. Schedule of activity
  - j. Budget

- k. Appendices (CV of Professor who is invited and CVs of lecturers in Proposing team involved in the Joint Publication, Commitment Letter from professor who is invited, Supporting Letter from head of WCP's university of origin, Draft of article for Joint Publication, Fill in Table 1 Scheme A, Table 2 Scheme A, Table 3 Scheme A, Table 1 Scheme B, and other supporting documents)
3. Proposer sends proposal in form of soft copy and hard copy to:
- Director for Human Resource Competence and Careers**  
**Directorate General of Science and Technology Resources, and Higher Education**  
**Ministry of Research, Technology, and Higher Education**  
**Building D Lt. 5, Jl. Raya Jenderal Sudirman, Pintu Satu Senayan**  
**Jakarta 10270**  
**Email: wcp@ristekdikti.go.id**

## VII. Registration and Selection Schedule

We are still waiting for 2019 registration and selection schedule from the Ministry but below is last year timeline for reference.

Stage of Activity	Time
Announcement through DIKTI website and letters	14 Feb 2018
Outreach on WCP Program (BAT-SBY-MKS)	19 Feb – 2 March 2018
<b>Deadline for sending complete proposal files</b>	<b>15 March 2018</b>
Examination of documents (desk evaluation)	22 - 24 March 2018
Interviews	2 - 4 April 2018
Announcement of accepted candidates	11 April 2018
Verification of budget, TOR of activities, and Signatures	19 – 21 April 2018
<b>Execution of Program</b>	<b>May – November 2018</b>
Monitoring & Evaluation	Oct – Nov 2018
End of Activities	30 Nov 2018
Seminar on results	Dec 2018
Submission of Reports on Result of Activities	7 Dec 2018

## VIII. Reporting Mechanism

When the WCP program has finished, the program recipient is required to produce a report on the result of execution, with the following format:

Cover

Ratification page (title, identity of program executor, and signed by rector or deputy rector who provided letter of approval to take part in activity)

Preface

Table of contents

1. Introduction

1.1 Background

1.2 Objectives

2. Promised Output

3. Execution of activity
  - 3.1. Time
  - 3.2. Place
  - 3.3. Achievements (output obtained)
  - 3.4. Further plans (sustainability)

Appendices:

- ✓ MoU
- ✓ Evidence of output (Status of Joint Publication is submitted/Under Review)
- ✓ Copy of ticket and Boarding pass
- ✓ Photocopy of passport (identity, visa, immigration records of arrival and departure)
- ✓ Logbook / itinerary of activity (daily activity record book)

The activity reports must be collected no later than 2 (two) weeks after all activities have been executed. Reports shall be packaged in the form of soft copy and 2 hardcopies on A4 paper, 1.5 spacing, neatly bound with white cover, and sent to:

**Director for Human Resource Competence and Careers**  
**Directorate General of Science and Technology Resources, and Higher Education**  
**Ministry of Research, Technology, and Higher Education**  
**Building D Lt. 5, Jl. Raya Jenderal Sudirman, Pintu Satu Senayan**  
**Jakarta 10270**  
**Email: wcp@ristekdikti.go.id**

**TABLE 1. WCP PROGRAM SCHEME A: LIST OF WCP PROFESSORS INVOLVED**

No.	Name of WCP Prof. involved	Scopus h-Index	Institution	Duration of stay in Indonesia	Period of stay in Indonesia	Number of Joint Publications	Commitment Letter	Supporting Letter
1								
2	Prof Topi Dunio	35	Univ. of Opah	2-3 weeks	Oct - Nov	1	Yes/ No	Yes/No
3	Assoc. Prof. Mick Douglas	21	Univ. of Beta	2 months	Sept - Nov.	1	No	Yes
4								
5								
6								
7								
etc.								

**TABLE 2. WCP PROGRAM SCHEME A:  
LIST OF WCP PROFESSORS INVOLVED & DRAFT JOINT PUBLICATIONS THAT HAVE BEEN PREPARED**

No.	Name of WCP Campus, Country h-Index	PIC, h-index	Title of Paper	Authors	TARGET JOURNAL			STATUS/ DATE OF JP							
					Name of journal, Publisher	SJR	Quartiles	Draft	Submitted	Under Review	Revision	Accepted	Published		
1	Dora Emon	Begawan Abiyoso, h-index = 5	Simultaneous etching and transfer-free graphene sheets derived from C60 this films <b>(Tentative)</b>	Begawan Abiyoso, Dora Emon, Chepot Sakti, Unyil Kentoro	Composite Structure, Elsevier	2.13	Q1	09-Jun-17							
	Momotaro University, Japan														
	h-index = 32														
2															
3															
4															
Etc.															

P.S.: Please attach evidence of Draft/ Submitted/ Under Review/ Revision/ Accepted/ Published



**TABLE 3. DATA OF PROPOSER FOR WCP PROGRAM SCHEME B**

1.	Title of Proposal	
2.	Name of Proposer	
3.	Proposer's Scopus h-index	
4.	Institution of origin	
5.	Accreditation of proposing university/ LPMK	
6.	Is there permission from the head of the Proposing university?	Yes / No
7.	Is there a MoU with the WCP Professor's Institution?	Yes / No

**DATA ON WCP PROFESSOR IN WCP PROGRAM SCHEME B**

1.	Name of WCP Professor who is invited	
2.	Scopus h-index	
3.	University of origin	
5.	Duration of visit to local University/ LPNK	
6.	Period (months) of visit	
7.	Is there a CV?	Yes / No
8.	Is there a Commitment Letter?	Yes / No
9.	Is there a Supporting Letter from the University of origin?	Yes / No

**TARGET OUTPUTS OF WCP PROGRAM SCHEME B**

1.	Conducts Joint Publication?	Yes / No
2.	Name of Journal for Joint Publication	
3.	Journal's reputation is Q2?	Yes / No
4.	Is there evidence of a draft of the Joint Publication?	Yes / No
5.	Authors of Joint Publication	
6.	Title of Draft Joint Publication	
7.	Other activities of WCP Professor	

*\*Choose one.*

**RATIFICATION PAGE**  
**WORLD CLASS PROFESSOR PROGRAM**  
**SCHEME A / B1<sup>1</sup>**

- 1 Proposing Unit : .....
- 2 Title of Program : .....
- 3 Person in charge
4. Full name : .....
5. NIDN : .....
6. Study Program / Major / Research Centre : .....
7. Faculty : .....
8. Address : .....
9. Telephone/ cell phone : .....
10. E-Mail : .....
- 5 Total funding proposed : Rp .....
- Total funds from university (if any) : Rp. ....
- 6 Duration of activity : ..... months, from ..... until ..... 2018

Name of city, Date/Month 2018

Acknowledged,

Dean of Faculty/ Head of Research Centre

Person in Charge of Program,

<full name and title>

Civil Servant Number .....

<full name and title>

Civil Servant Number .....

Approved,

Rector of .... University

<full name and title>

Civil Servant Number. ....

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<sup>1</sup> Fill in as per proposal per university