Appendix 5

Eligibility Check List

UK-China EMaDA Research and Materials Development Awards

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| --- | --- |
| ELIGIBILITY CHECK LIST | Y / N |
| Proposal submitted by the published deadline |  |
| The Principal Applicant is based in the UK |  |
| Letters of support from the Principal Applicant’s home institutions / organisation are attached to the proposal (if applicable). The letters are signed by relevant authority within the institutions/organisation. |  |
| Principal Applicant must have the capacity to administer a grant and conduct project activities |  |
| Confirmation that Appendix 4: Grant Agreement has been read |  |
| Application is completed in English and in full including:   * Application proposal * Proposed workplan * Proposed M&E plan * Proposed budgeting * Key people responsible for managing the Grant are clearly named * Letters of support from home institutions (if applicable) * Eligibility Check List is completed |  |