**Appendix 1**

**UK ELT Programme in the UK - proposal**

Reference Number: xxxxxxxx\_00x

Name of organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Main contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| ORGANISATION  BRIEF INTRODUCATION: | *Please provide a brief introduction to your institution.*  *(****500 words max****)* |
| PROGRAMME LOCATION |  |
| TIME PROPOSED  (DATE AND DURATION) |  |
| FEES | *Please provide a quotation of the fees related to this programme, including course fee,* ***accommodation****, etc.* |
| DETAILED PROGRAMME  (COURSE CONTENTS/ **PROGRAMME SAMPLE**) | *Please feel free to attach other documents in this area if needed.* |
| TEACHING RESOURCES | *Please list if there any professional/well-known teachers involved.* |
| OTHER NOTES | *Please include any other information you deem appropriate to this proposal, e.g. learning hours, class size, mixed nationalities in class, professional certificates/tests, excursion options, etc.)* |

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Declaration

The institution/service provider knows and agrees that as stipulated in the above “Proposal submission”, the Chinese partner will be solely responsible for conducting the evaluation and making the final decision without any involvement from the British Council, so the British Council shall not be liable to any institution/service provider for the evaluation, selection and decision in relation to the proposed programme in the UK, including but not limited to the procedures and the results.