UK-Viet Nam Research Grant

Grant Application Form

Please provide us with details about your proposal to undertake this research project.

Please complete and return this proposal by email by to [digitalinnovation@britishcouncil.org.vn](mailto:digitalinnovation@britishcouncil.org.vn) by **23.59 GMT** on **25 October 2021.**

Privacy consent

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the [privacy](https://theatreanddance.britishcouncil.org/www.britishcouncil.org/privacy) section of our website or contact your local [British Council office](https://www.britishcouncil.org/contact).   
  
We will keep your information for a period of seven years from the time of collection.

Yes

No

Principal Applicant / Researcher Information

|  |  |
| --- | --- |
| Title |  |
| First name |  |
| Last name |  |
| Job Title/Position |  |
| Institutional Affiliation |  |
| UK Address |  |
| Telephone |  |
| Email address |  |
| Contact number |  |
| I have the approval to submit this application on behalf of my institution | **Yes**  **No** |
| Name of authorising person: |  |
| Signature of authorising person: |  |
| Role of authorising person: |  |
| Secondary contacts |  |
| State the UK higher education institution (Lead Institution) with whom any formal grant agreement would be made: | |

Names and Affiliations of other researchers

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name and title | University/institution address | Country |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

*(please add additional lines if necessary)*

Partnerships overseas

Please give details of specific authorities and/or institutions overseas you will be working with.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name and title | University/Institution address | Country |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

*(please add additional lines if necessary)*

Please upload a PDF file of CVs of Principal Applicant and researchers, from UK HEI and partner local HEIs, who will be engaged in this research (see final page of this Form).

**Detailed proposal**

Maximum 10 pages long, using the following section headings

1. Research Focus (250 words maximum)

(Summaries of successful proposals will be made public. Please prepare your summary with this in mind)

|  |
| --- |
|  |

1. Theoretical background

(Include the research literature you are drawing on to situate your study. Show that you are familiar with current relevant research in the area.)

|  |
| --- |
|  |

1. Research methodology

(Details and rationale for how the study will be conducted, where, who the participants will be, and how the data will be analysed)

* Describe how your project will produce the expected outputs.
* Describe what will be done, by whom, and which institution/s.
* Describe how you will engage relevant UK and Vietnamese stakeholders and potential participants/users/beneficiaries of the research in order to maximise the potential of this research to have positive impact.
* Indicate how the skills and backgrounds of the applicants make them particularly well-suited to successfully undertake this work.

|  |
| --- |
|  |

1. Potential Impact

(Statement of likely impact on and implications for theory, policy and practice; identification of groups who would benefit)

|  |
| --- |
|  |

1. Roles

(Explanation of role and expertise of researchers, including partners, consultants etc. Include any international partners.)

|  |
| --- |
|  |

1. Project Context

(Explanation of how this research project fits into any wider project past, present or future)

|  |
| --- |
|  |

1. Timetable

(Detailed timetable, in months, with start and end date of project. Please include dissemination activities, reporting requirements and relevant dates in your project timetable)

|  |
| --- |
|  |

1. Description of any additional research output(s) other than the Research Report

(Include plans for dissemination and promotion of the research, including conferences and journals or other media as well as other practical outputs i.e. materials. Please include the proposed length of each written output)

* Describe dissemination plan including how to best present the research outputs to key audience/stakeholders (e.g. innovative visualisations of research data/findings)
* Describe plans on how to best engage the stakeholder groups in the dissemination of the research outputs

|  |
| --- |
|  |

1. Intellectual Property Rights

Recipient will grant to the British Council an irrevocable, royalty-free, non-exclusive, worldwide right and licence to use any information, data, reports, documents, or other materials obtained, created or developed in the course of the Project, including the Final Report, for non-commercial purposes to publicise and report on the activities of the British Council in connection with the award of the Grant and the delivery of the Project.

Explanation of any IPR issues:

|  |
| --- |
|  |

1. Research Governance and Ethics

(Explanation of how research ethics will be upheld)

* Please describe how you will ensure that the activity will be carried out to the highest standards of ethics and research integrity at least equivalent to those of the UK.
* Describe how potential ethical and health and safety issues arising as part of this project have been considered and how they will be addressed.

|  |
| --- |
|  |

1. Annex to Detailed proposal. Bibliography (1 page maximum)

|  |
| --- |
|  |

**Budget**

Clear statement of amount requested

|  |
| --- |
|  |

Clear itemized costs

Please complete Annex 2: Budget Form and submit it together with this application.

**CV (maximum 2 pages) for each researcher**

Please upload a PDF file of CVs of Principal Applicant and researchers, from UK HEI and partner local HEIs, who will be engaged in this research.

Naming convention:

Annex 1\_Application Form\_Institution Name\_Lead Researcher Name

Annex 2\_Budget\_Institution Name\_Lead Researcher Name

Submission of your proposal

Please return completed Grant Application Form, researchers CV and the Budget Form to [digitalinnovation@britishcouncil.org.vn](mailto:digitalinnovation@britishcouncil.org.vn) **by 23.59 GMT on 25 October 2021.**