Open Call: A.R.C Challenge Malaysia Grant in response to climate change and COP26

Application Form

Instructions

1. Please complete the application form by ensuring that all sections are answered.
2. Kindly ensure responses are as detailed as possible. All responses will be taken into account for the evaluation.
3. Please submit the completed application form and all accompanying documentation to [Erica.Choong@britishcouncil.org](mailto:Erica.Choong@britishcouncil.org) and [Florence.Lambert@britishcouncil.org](mailto:Florence.Lambert@britishcouncil.org) by **Friday 22 January 2021 (5pm Malaysian Time/ 9am UK Time).**

Application

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| **Malaysia Lead Applicant**  *Name*  *Job title*  *Organisation*  *Address*  *Org. Registration*  *Tel*  *Email* |  |
| **UK Lead Applicant**  *Name*  *Job title*  *Organisation*  *Address*  *Org. Registration*  *Tel*  *Email* |  |

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| **Title of the project:** |  |

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| **UK and Malaysia Project Team Members:**  *Name*  *Job title*  *Organisation*  *Tel*  *Email*  *(Please expand the table to add more lines as needed. Please share CVs of team members as separate attachments)* |  |

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| **Other partners (if any):**  *Organisation*  *Name and contact details of focal point*  (*Please submit letter of support from the partners as separate attachments)* |  |

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| **Quality – knowledge, capability and experience** | *Briefly describe the experience of the lead applicants and team in delivering high quality work in their respective fields, track record on working with young people (if any), knowledge/expertise in the field of climate change and in project and grant management. (500 words)* |

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| **Project description** | *Please provide details of your project, including:*   * *Rationale, problem statement and objectives* * *Methodology, planned activities and approach* * *Role of the project team members and partners involved and the nature of the collaboration, with a particular emphasis on the level of mutuality within the partnership* * *The extent to which the project will engage and empower young people (aged 18 – 35) from diverse backgrounds and cultures including marginalised communities to take positive action which can cascade awareness and create greater resilience amongst others in their generation, and/or influence policy making.* * *The potential impact that the innovative solution will have on the partners and audiences involved, as well as potential for sustainability, scaling up or further development beyond the scope of this grant.* * *Projected activity timeline for implementation based on the briefing document.*   *(Please expand the table to add more lines as needed, and provide a Gantt chart for activities)* |

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| **Anticipated outputs and deliverables** | *Please specify at least two (2) outputs/deliverables of the project (max 200 words)* |

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| **Monitoring, Evaluation and Communication** | *Please describe how you plan to track and measure the project’s outputs and deliverables, and your strategy for documenting and communicating key learnings to a wider audience. (max 500 words)* |

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| **Costing** | *Briefly describe the extent to which costings are appropriately calculated, reflect good value for money, are relevant to the proposed approach and are distributed amongst partners. (max 500 words)*  *Please provide a full activity-based budget breakdown for your project.* ***Please use separate worksheet if needed.***  *Also provide a breakdown of the in-kind contribution or matched funding for your project from other sources (if any).*  **Total grant requested** (cannot exceed 10,000)**: £**  **Total value of in-kind contribution and/or match-funding: £**  **Total project cost: £** |
| **Tracking of Expenses** | *The successful applicant is required to produce valid receipts and invoices for all expenses incurred for the project.*   1. *Please acknowledge and agree to fulfil this condition*   *Yes No*   1. *Briefly explain how you plan to keep track of your expenses and receipts for review.* |

Data Protection and Consent

The British Council is the data controller of the information that you provide as part of your participation in the A.R.C. Challenge Malaysia Grant. This means that the British Council is responsible for determining how your information is collected and used. British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact your local [British Council office](https://www.britishcouncil.my/about/contact?_ga=2.30855807.1514485144.1604649247-1482970732.1604649247). We will keep your information for ten years from the time of collection.

Data Protection and Consent.

Yes, I agree.

No.

British Council would like to use the information you provide to send details of activities, services and events (including social events) which we think are of interest. To choose your contact preferences, please check any of the boxes below.  
  
You do not have to select any of the options and if you do, you may unsubscribe from any option at any time by sending an email to [Shalini.Mahendran@britishcouncil.org](mailto:Shalini.Mahendran@britishcouncil.org). We will process your personal information based on this consent.

Email address you use for this grant application

Mobile number you use for this grant application

Use of your contact details for other British Council activities

Submission Checks

1. Have you obtained permission to submit this application on behalf of the UK and Malaysia lead applicant organisations?

Yes / No

1. Have you communicated and agreed with your partner applicant and partner applicant’s organisation about the project’s grant management and disbursement?

Yes/ No

1. Is the Malaysia lead applicant’s organisation willing to receive the funds and sign the grant agreement?

Yes / No

For more information

The focal points for all enquiries related to this grant are as follows:

**Florence Lambert**  **Prabha Sundram**

Head of Arts and Creative Industries, Malaysia Head Education, Malaysia

British Council British Council

[Florence.Lambert@britishcouncil.org.my](mailto:Florence.Lambert@britishcouncil.org.my) [Prabha.Sundram@britishcouncil.org.my](mailto:Prabha.Sundram@britishcouncil.org.my)