

Registration form for 10th HE Expo 2025

Thank you for your kind interest to join our 10th HE EXPO 2025

The 10th Higher Education EXPO 2025 will be conducted by the **Department of Higher Education, Ministry of Education** in collaboration with the Department of Scholarship Management, Brunei Darussalam National Accreditation Council, Department of Administration and Services, International Relations Division, Department of Information and Communication Technology, Department of Examination and Education Technology Centre (EdTech).

The 10th Higher Education Expo will commence on **Saturday, 8th and Sunday, 9th February 2025.**

* Indicates required question



**10TH HIGHER
EDUCATION
EXPO
2025**

Terms and Conditions

Please read below:

A. The exhibitors are required to complete the online registration form and submit latest by Thursday, 16 January 2025, 4:00 PM.

B. The organiser has the right to amend the layout of the exhibition.

C. The organiser reserves the right to limit and refuse entries without assigning any reason.

D. Exhibitors should only distribute matters in relations to their exhibition.

E. Payments can be made by Cash, Debit/Credit Card, Cheque, Online payment, and Journal Voucher (Brunei Public Sector Only) to the Cash and Revenue Unit (Unit Tunai dan Hasil), Ministry of Education. All payments must be made in Brunei Dollars (BND), five (5) working days after receiving successful registration notification. Failure to complete payment by the deadline, will result in cancellation of the reservation. The organiser reserves the right to cancel and lease the space to another exhibitor,

F. In the event of cancellation after successful registration, the following terms will apply:

(i) The exhibitor will no longer be entitled to any refunds after the closing date of the online registration (Thursday, 16 January 2025, 4:00 PM).

(ii) Cancellation by the exhibitor shall be deemed valid if made in writing and informed via email to the organiser by Thursday, 16 January 2025, 4:00 PM.

(iii) The organiser reserves the right to lease the space to another exhibitor, should the appointed exhibitor fail to provide complete information, and/or failure to occupy the designated space three (3) days before the 10th HE EXPO 2025 opening ceremony. The No-Show Exhibitor will be charged 100% of the total payment.

1. 1. Name of Agency/ Company/ University/ Institution: *

2. 2. Address: *

3. 3. Full Name of Contact Person: *

4. 4. Designation of Contact Person: *

5. 5. Office's Phone Number (Please include Country Code): *

6. 6. Email Address (Please ensure that the email is valid): *

Package for the event:

PACKAGE A

BND700.00 per booth

Inclusive of:

1. Booth space of (3m x 3m) 9 square meter
2. Advertisement of Exhibitor's Logo
3. 13 Amp Power Point

PACKAGE B

BND1,100.00 per booth

Inclusive of:

1. Booth space of (3m x 3m) 9 square meter
2. Advertisement of Exhibitor's Logo
3. Floor Carpet
4. Consultation Table (1 unit)
5. Chairs (2 unit)
6. Display Panel & Label
7. Rubbish Bin
8. LED Lights
9. 13 Amp Power Point

7. 7. Please indicate your chosen package: *

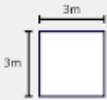
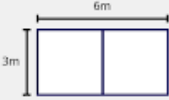

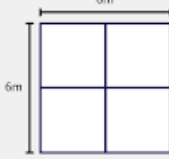
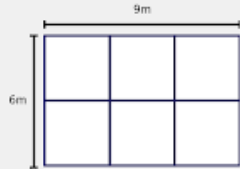
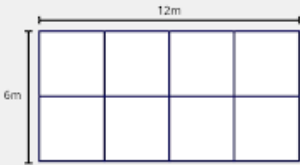
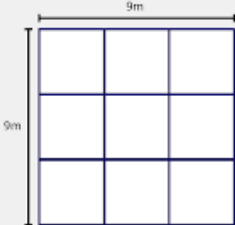
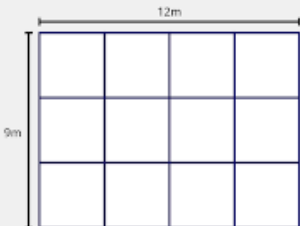
Mark only one oval.

Package A *Skip to question 8*

Package B *Skip to question 8*

Number of Booths Required

8. Please indicate the number of booths required. *

Number of booth(s)	Booth(s) Dimension
1	
2	
3	
4	
6	
8	
9	
12	

Mark only one oval.

- 1 Booth (Package A: BND700 | Package B: BND1,100)
- 2 Booths (Package A: BND1,400 | Package B: BND2,200)
- 3 Booths (Package A: BND2,100 | Package B: BND3,300)
- 4 Booths (Package A: BND2,800 | Package B: BND4,400)

- 6 Booths (Package A: BND4,200 | Package B: BND6,600)
- 8 Booths (Package A: BND5,600 | Package B: BND8,800)
- 9 Booths (Package A: BND6,300 | Package B: BND9,900)
- 12 Booths (Package A: BND8,400 | Package B: BND13,200)

8. Payment

Method of Payment of Package(s)

- (1) Online Payment
- (2) Cash/Cheque
- (3) Journal Voucher
- (4) Credit/Debit Card

*All payment **MUST be made in Brunei Dollars (BND)** and is **NON-REFUNDABLE**.

NOTE

For payment via Cheque, please write in '**Government of Brunei**' as the payee on the Cheque and you may make payable at their respective bank counters via walk-in.

If payment has been made, kindly notify us by sending the payment receipts via email to: heexpo@moe.gov.bn

9. Please choose your method of payment: *

NOTE: The Exhibitor shall be provided with a formal invoice and will be shared to the valid email address provided. Payment shall be made after receiving the formal invoice from the Ministry of Education.

Mark only one oval.

- Online Payment
- Cash/Cheque
- Journal Voucher (for Brunei Government Institutions and Agencies only)
- Credit/Debit Card

10. 9. Before submitting Registration Form: *

By submitting the registration form, you hereby (1) state that you have signing authority to secure exhibit space on behalf of the company/organisation signed for, (2) acknowledge, agree to accept and abide by all Terms & Conditions of the 10th HE EXPO 2025.

Mark only one oval.

Yes, I agree

No, I don't agree

NOTE:

Closing Date For Registration:

Thursday, 16th January 2025, 4:00pm

For further inquiries on registration, please contact:

heexpo@moe.gov.bn

Address:

Higher Education Department,
5th Floor, Block B,
Ministry of Education,
Old Airport Road,
Berakas, BB3510,
Brunei Darussalam

Telephone: +673 2381224/+673 2381992

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