

ISPF Research Collaborations Appeals Form

Please note that this form is for use by **ISPF Research Collaborations Grants applicants** (the person or organisation/institution submitting a grant application to the British Council).

Appeals may be considered where, for example, your application is considered ineligible for funding.

Appeals in this case must specify either an **administrative error** on our part or which **published procedures** have not been adhered to. We will be unable to accept appeals for missing documents which were not submitted per the guidance by the deadline. Neither will we accept appeals for documents which did not adhere to the requirements included in the published [guidance for applicants](#).

Appeals which document non-specific evidence or which note dissatisfaction with the outcome of an application round will not be considered.

If you require further clarification on an application outcome, assessment feedback or the calculation of a final grant amount then this form is not for you. Instead please email the ISPF team with your query on UK-ISPF@britishcouncil.org and our team will be happy to help.

Organisation and Project Details

ISPF Programme	Research Collaborations Scheme
Unique application number	
Organisation/institution name	

Contact Details

This must be from the Principal Applicant of the project

Forename(s)	
Surname	
Email address	
Telephone number	

Appeal/Return for Amendment Details

Nature of the Appeal Depending on the type of appeal please specify here 1. The exact <u>procedure</u> not followed; or 2. <u>The administrative error</u> made	
Date of submission	

Appeal

Please provide further details of why you would like to appeal a decision in no more than 2 pages (please note that if your appeal exceeds 2 sides of A4 you will be asked to reduce the word count and resubmit the form):

A large empty rectangular box with a black border, intended for the user to complete the form.

Please email the completed form to the British Council at the following email address:

UK-ISPF@britishcouncil.org