

## **Request for Proposal (RFP)**

**For:** *Grant Management Technical Assistance*

**Date:** *27 November 2023 – Updated*

### **1 Overview of the British Council**

1.1 The British Council builds connections, understanding and trust between people in the UK and other countries through arts and culture, education and the English language. We work in two ways – directly with individuals to transform their lives, and with governments and partners to make a bigger difference for the longer term, creating benefit for millions of people all over the world. We help young people to gain the skills, confidence and connections they are looking for to realise their potential and to participate in strong and inclusive communities. We support them to learn English, to get a high-quality education and to gain internationally recognised qualifications. Our work in arts and culture stimulates creative expression and exchange and nurtures creative enterprise.

1.2 We connect the best of the UK with the world and the best of the world with the UK. These connections lead to an understanding of each other's strengths and of the challenges and values that we share. This builds trust between people in the UK and other nations which endures even when official relations may be strained.

1.3 We work on the ground in more than 100 countries. In 2019-20 we connected with 80 million people directly and with 791 million overall, including online and through our broadcasts and publications. Founded in 1934, we are a UK charity governed by Royal Charter and a UK public body. Further information can be viewed at [www.britishcouncil.org](http://www.britishcouncil.org).

### **2 Introduction and Background to the Project / Programme**

2.1 The British Council is looking for a UK Consultancy organisation as a Grant Management Technical Assistance.

Amplifying the fruitful ten-year collaboration between the British Council and the STDF, we are working together on a technical assistance grant management project, under the Going Global Partnerships Programme.

This technical assistance is serving the Strengthening Systems strand of the Going Global Partnerships programme. Improving the grant administration of large-scale projects is the primary goal of our technical

support. This will have an impact on how well the institution is led and managed and help to develop systems and guiding principle that facilitate better cooperation with the UK Education sector in future.

2.2 The purpose and scope of this RFP and supporting documents is to explain in further detail the requirements of the British Council and the process for submitting a proposal in response to this RFP (“**Proposal**”). Research specifications are in section 7.

### **3 Proposal Conditions and Contractual Requirements**

This section of the RFP sets out the British Council’s contracting requirements, general policy requirements, and the general conditions relating to this procurement process (“**Procurement Process**”).

#### **3.1 Contracting requirements**

3.1.1 Contracting authority: the British Council which includes any other companies and organisations that control or are controlled by the British Council from time to time (see: <http://www.britishcouncil.org/organisation/structure/status>).

3.1.2 Delivery location for goods and/or services: the British Council offices in Egypt.

3.1.3 Duration: The contract will run until June 2024 with an option for an extension for up to an additional 3 months.

3.1.4 Contractual terms: As set out at Annex 1 (*Terms and Conditions of Contract*) (“**Contract**”). By submitting a Proposal, you are agreeing to be bound by the terms of this RFP and the Contract without further negotiation or amendment. Once the Contract is awarded, there will be no changes allowed to the Contract (except in accordance with the provisions of the Contract). Any clarification questions in relation to any aspect of this Procurement Process and the associated documentation should be submitted in accordance with the process set out in paragraph 12 (*Clarification Requests*). Only changes which relate to the correction of ambiguity or manifest error in relation to the terms of the Contract will be considered and, if necessary, the British Council may, when issuing its response to clarification questions, reissue Annex 1 to reflect such changes. Any proposed amendments received from a potential supplier as part of its Proposal shall entitle the British Council to reject that Proposal and to disqualify that potential supplier from this Procurement Process.

#### **3.2 General Policy Requirements**

3.2.1 By submitting a Proposal, you confirm that you will, and that you will ensure that any consortium members and/or subcontractors will, comply with all applicable laws, codes of practice, statutory guidance and applicable British Council policies relevant to the goods and/or services being supplied. All relevant

British Council policies that suppliers are expected to comply with can be found on the British Council website (<https://www.britishcouncil.org/organisation/transparency/policies>).

### **3.3 General Proposal conditions (“Proposal Conditions”)**

3.3.1 Application of these Proposal Conditions – In participating in this Procurement Process and/or by submitting a Proposal it will be implied that you accept and will be bound by all the provisions of this RFP and its Annexes. Accordingly, Proposals should be made on the basis of and strictly in accordance with the requirements of this RFP.

3.3.2 Third party verifications – Your Proposal is submitted on the basis that you consent to the British Council carrying out all necessary actions to verify the information that you have provided, and the analysis of your Proposal being undertaken by one or more third parties commissioned by the British Council for such purposes.

3.3.3 Information provided to potential suppliers – Information that is supplied as part of this Procurement Process is supplied in good faith. The information contained in the RFP and the supporting documents and in any related written or oral communication is believed to be correct at the time of issue. No liability (save for fraudulent misrepresentation) is accepted for its accuracy, adequacy or completeness and no warranty is given as such.

3.3.4 Potential suppliers to make their own enquires – You are responsible for analysing and reviewing all information provided to you as part of this Procurement Process and for forming your own opinions and seeking advice as you consider appropriate. The clarification process set out in paragraph 12 should be used for any queries in relation to this Procurement Process.

3.3.5 Amendments to the RFP – At any time prior to the Response Deadline, the British Council may amend the RFP and if appropriate, the Response Deadline shall, at the discretion of the British Council, be extended.

3.3.6 Compliance of Proposal – Any goods and/or services offered should be on the basis of and strictly in accordance with the RFP (including, without limitation, any specification of the British Council's requirements, these Proposal Conditions and the Contract) and all other documents and any clarifications or updates issued by the British Council as part of this Procurement Process.

3.3.7 Compliance with the terms of the Contract – The successful supplier must comply with the Contract as set out in Annex 1 without any amendment (save as described in paragraph 3.1.4).

3.3.8 Format of Proposal – Proposals must comprise the relevant documents as detailed by the British Council in Annex 2 (Supplier Proposal) completed in accordance with relevant all instructions. Any documents requested by the British Council must be completed in full. It is important that you read the RFP carefully before completing and submitting your Proposal.

3.3.9 Modifications to Proposals once submitted – You may modify your Proposal prior to the Response Deadline by giving written notice to the British Council. Any modification should be clear and submitted as a completely new Proposal in accordance with Annex 2 (Supplier Proposal) and these Proposal Conditions.

3.3.10 Disqualification – If you breach these Proposal Conditions, if there are any errors, omissions or material adverse changes relating to any information supplied by you at any stage in this Procurement Process, if any other circumstances set out in this RFP, and/or in any supporting documents, entitling the British Council to reject a Proposal apply and/or if you or your appointed advisers attempt:

- to inappropriately influence this Procurement Process or fix or set the price for goods or services;
- to enter into an arrangement with any other party that such party shall refrain from submitting a Proposal;
- to enter into any arrangement with any other party (other than another party that forms part of your consortium bid or is your proposed sub-contractor) as to the prices submitted;
- to collude in any other way;
- to engage in direct or indirect bribery or canvassing by you or your appointed advisers in relation to this Procurement Process; or
- to obtain information from any of the employees, agents or advisors of the British Council concerning this Procurement Process (other than as set out in these Proposal Conditions) or from another potential supplier or another Proposal,

the British Council shall be entitled to reject your Proposal in full and to disqualify you from this Procurement Process. Subject to paragraph 3.3.1 below, by participating in this Procurement Process you accept that the British Council shall have no liability to a disqualified potential supplier in these circumstances.

3.3.11 Proposal costs – You are responsible for obtaining all information necessary for preparation of your Proposal and for all costs and expenses incurred in preparation of the Proposal. Subject paragraph 3.3.15, you accept by your participation in this Procurement Process, including without limitation the submission of a Proposal, that you will not be entitled to claim from the British Council any costs, expenses or liabilities that you may incur in submitting a Proposal irrespective of whether or not your Proposal is successful.

3.3.12 Rights to cancel or vary this Procurement Process – Nothing in this Procurement Process will bind the British Council to enter into any contractual or other arrangement with you or any other potential supplier. It is intended that the remainder of this Procurement Process will take place in accordance with the provisions of this RFP, but the British Council reserves the right to terminate, amend or vary (to include, without limitation, in relation to any timescales or deadlines) this Procurement Process by notice in writing. Subject to paragraph 3.3.15, the British will have no liability for any losses, costs or expenses you incur as a result of such actions.

3.3.13 Consortium Members and sub-contractors – It is your responsibility to ensure that any staff, consortium members, sub-contractors and advisers abide by these Proposal Conditions and the requirements of this RFP.

3.3.14 Liability – Nothing in these Proposal Conditions is intended to exclude or limit the liability of the British Council in relation to fraud or in other circumstances where the British Council’s liability may not be limited under any applicable law.

## 4 Confidentiality and Information Governance

4.1 All information supplied to you by the British Council, including this RFP and all other documents relating to this Procurement Process, either in writing or orally, must be treated in confidence and not disclosed to any third party (save to your professional advisers, consortium members and/or sub-contractors strictly for the purposes only of helping you to participate in this Procurement Process and/or prepare your Proposal) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

4.2 You shall not disclose, copy or reproduce any of the information supplied to you as part of this Procurement Process other than for the purposes of preparing and submitting a Proposal. There must be no publicity by you regarding the Procurement Process or the future award of any contract unless the British Council has given express written consent to the relevant communication.

4.3 The British Council reserves the right to disclose all documents relating to this Procurement Process, including without limitation your Proposal, to any employee, third party agent, adviser or other third party involved in the Procurement Process in support of, and/or in collaboration with, the British Council. The British Council further reserves the right to publish the Contract once awarded and/or disclose information in connection with supplier performance under the Contract in accordance with any public sector transparency policies (as referred to below). By participating in this Procurement Process, you agree to such disclosure and/or publication by the British Council in accordance with such rights reserved by it under this paragraph.

4.4 The Freedom of Information Act 2000 (“FOIA”), EU General Data Protection Regulation (GDPR) 2015, the Environmental Information Regulations 2004 (“EIR”), and public sector transparency policies apply to the British Council (together the “**Disclosure Obligations**”).

4.5 You should be aware of the British Council’s obligations and responsibilities under the Disclosure Obligations to disclose information held by the British Council. Information provided by you in connection with this Procurement Process, or with any contract that may be awarded as a result of this exercise, may therefore have to be disclosed by the British Council under the Disclosure Obligations, unless the British Council decides that one of the statutory exemptions under the FOIA or the EIR applies.

## 5 Proposal Validity

5.1 Your Proposal must remain open for acceptance by the British Council for a period of sixty days from the Response Deadline. A Proposal not valid for this period may be rejected by the British Council.

## **6 Payment and Invoicing**

6.1 The British Council will pay correctly addressed and undisputed invoices within 30 days in accordance with the requirements of the Contract. Suppliers to the British Council must ensure comparable payment provisions apply to the payment of their sub-contractors and the sub-contractors of their sub-contractors. General requirements for an invoice for the British Council include:

- A description of the good/services supplied is included.
- The British Council Purchase Order number is included.
- It is sent electronically via email in PDF format to [BC.Invoices@britishcouncil.org](mailto:BC.Invoices@britishcouncil.org)

## **7 Specification**

### **7.1 Overview**

The purpose of the proposed consultancy and delivery service is to provide comprehensive hybrid technical assistance to enhance the capacity of 5-8 members of the STDF (Science, Technology and Innovation Funding Authority) team. The technical assistance programme aims to strengthen the organisation's grant management practices while effectively aligning scientific research's impact with the Egyptian eco-system.

This hybrid technical assistance programme's aim is to empower STDF team members with the necessary knowledge, skills, and practical experience to strengthen the organisation's grant management practices. The programme will help them effectively link scientific research's impact with the Egyptian eco-system, development goals, ultimately contributing to the advancement of the scientific and technological landscape in the country. The progress report and impact assessment will ensure accountability and provide valuable insights for future capacity-building efforts.

### **7.2 The technical assistance programme includes the following key components:**

#### **7.2.1 Online Workshop:**

STDF team members will participate in an online workshop or in-country training programme. This workshop will cover essential topics related to grant management, including proposal development, budgeting, project monitoring, reporting, and compliance. The training will be delivered by experienced professionals with expertise in managing large-scale grant programmes for science and research initiatives. It will provide participants with the knowledge and skills necessary to effectively manage grants and maximize their impact.

### **7.2.2 One-Week Hands-On Experience:**

Following the online workshop, STDF team members will have the opportunity to gain practical experience by shadowing an experienced organisation for a period of one week. During this hands-on experience, participants will work closely with professionals who have a proven track record in grant management. They will observe and actively engage in the day-to-day activities of grant management, gaining valuable insights, and practical knowledge. This immersive experience will enhance their understanding of the complexities involved in managing large-scale grants and enable them to apply best practices in their own work.

### **7.2.3 Progress Report and Impact Assessment:**

At the conclusion of the technical assistance programme, STDF team members will be required to submit a progress report detailing the knowledge gained, skills acquired, and the application of the training in their work. This report will assess the impact of the technical assistance programme on their professional development and the organisation's grant management practices. It will serve as a valuable tool to measure the effectiveness of the programme and identify areas for further improvement.

## **7.3 Requirements:**

### **7.3.1 Experience in Managing Large-Scale Grant Programs:**

The organisation should have a proven track record in managing large-scale grant programmes specifically designed for science and research initiatives. This experience demonstrates their understanding of the complexities and challenges involved in administering grants, evaluating proposals, monitoring progress, and ensuring compliance with funding requirements. It also implies their familiarity with best practices in grant management and their ability to provide relevant and practical training.

### **7.3.2 Expertise in Grant Management:**

The organisation should possess a deep knowledge of grant management principles, processes, and techniques. They should be well-versed in the entire lifecycle of grant management, including application and proposal review, budgeting, contract negotiation, project monitoring, financial reporting, and evaluation. This expertise will enable them to deliver comprehensive training that covers all aspects of effective grant management.

### **7.3.3 Capacity to Provide Residency Programme:**

The organisation should have the capacity to host a one-week residency programme for the STDF staff. This residency should serve as an intensive learning experience, providing an immersive environment where participants can engage in hands-on activities, workshops, and discussions related to grant management. The residency programme should be well-structured, covering key topics, and allowing for interaction and networking opportunities among participants.

### **7.3.4 Shadowing Opportunity:**

Ideally, the organisation should offer a shadowing opportunity as part of the technical assistance programme. This would involve STDF staff members observing and working closely with experienced grant management professionals, gaining practical insights and real-world exposure to the intricacies of managing large-scale grants. Shadowing can provide valuable experiential learning and help participants understand the practical implications of the technical assistance concepts.

#### 7.3.5 Strong Network and Collaborations:

The organisation should have a strong network and collaborations within the science and research community. This allows them to leverage resources, expertise, and partnerships to enhance the technical assistance programme's effectiveness. They should be well-connected with relevant stakeholders, such as funding agencies, research institutions, industry experts, and government entities, enabling them to provide up-to-date information and facilitate valuable learning opportunities for the STDF staff.

#### 7.3.6 Customisation and Adaptability:

The organisation should be willing and able to tailor the technical assistance hybrid programme to the specific needs and context of the STDF. They should demonstrate the capacity to adapt their materials, methodologies, and delivery modes to align with the organisation's goals, priorities, and existing processes. This customisation ensures that the technical assistance hybrid programme is relevant, practical, and applicable to the STDF's unique requirements and challenges.

#### 7.3.7 Evaluation and Follow-up Support:

The organisation should have a comprehensive evaluation mechanism in place to assess the effectiveness of the technical assistance hybrid programme. They should be able to collect feedback from participants, measure the impact of the technical assistance on their knowledge and skills, and identify areas for improvement. Additionally, the organisation should offer post-technical assistance support, such as resources, and ongoing mentoring, to ensure the sustainability of the capacity-building efforts.

### 7.4 Deliverables and timelines

Output	Proposed timeline
<p><b>Online Workshop:</b></p> <p>A one-week online or in-country training programme. This training will cover essential topics related to grant management, including proposal development, budgeting, project</p>	<p>Feb- March 2024</p>



<p>monitoring, reporting, and compliance. The training will be delivered by experienced professionals with expertise in managing large-scale grant programmes for science and research initiatives. It will provide participants with the knowledge and skills necessary to effectively manage grants and maximize their impact.</p>	
<p><b>One-Week Hands-On Experience:</b></p> <p>Following the online workshop, STDF team members will have the opportunity to gain practical experience by shadowing an experienced organisation for a period of one week. During this hands-on experience, participants will work closely with professionals who have a proven track record in grant management. They will observe and actively engage in the day-to-day activities of grant management, gaining valuable insights, and practical knowledge. This immersive experience will enhance their understanding of the complexities involved in managing large-scale grants and enable them to apply best practices in their own work.</p>	
<p><b>Progress Report and Impact Assessment:</b></p> <p>At the conclusion of the technical assistance programme, STDF team members will be required to submit a progress report detailing the knowledge</p>	<p>1 June 2024</p>

<p>gained, skills acquired, and the application of the training in their work. This report will assess the impact of the technical assistance programme on their professional development and the organisation's grant management practices. It will serve as a valuable tool to measure the effectiveness of the programme and identify areas for further improvement.</p>	
---	--

## **8 Mandatory Requirements / Constraints**

8.1 As part of your Proposal, you must confirm that you meet the mandatory requirements / constraints, if any, as set out in the British Council's specification forming part of this RFP. Failure to comply with any mandatory requirements or constraints shall entitle the British Council to reject a Proposal.

8.2 The intellectual property generated during this project is to be transferred to the British Council. The terms and conditions for this arrangement will be stipulated in the eventual contract with the supplier (see Annex 1).

8.3 The appointed supplier will be obliged to abide by the British Council's style and brand guidelines for the editorial style of the report, and its visual identity. Information about this will be provided by the British Council.

## **9 Key background documents**

9.1 Further relevant background documents / information may be provided to potential suppliers as an Annex to this RFP and/or by way of the issue of additional documents / links to additional information / documents. Please view list of Annexes at the end of this document.

## 10 Timescales

10.1 Subject to any changes notified to potential suppliers by the British Council in accordance with the Proposal Conditions, the intended timescales applicable to this Procurement Process are:

Activity	Date / time
RFP Issued to bidding suppliers	27 November 2023
Deadline for clarification questions ( <b>Clarification Deadline</b> )	16 December 2023
British Council to respond to clarification questions	21 December 2023
Deadline for submission of Proposals by potential suppliers ( <b>Response Deadline</b> )	8 January 2024
Final Decision	18 January 2024
Contract concluded with winning supplier	25 January 2024
Contract start date	1 February 2024
Final report	1 June 2024

## 11 Instructions for Responding

11.1 The documents that must be submitted to form your Proposal are listed at Part 2 (Submission Checklist) of Annex 2 (Supplier Proposal) to this RFP. All documents required as part of your Proposal should be submitted to *the British Council's e-Tendering portal hosted at <https://in-tendhost.co.uk/britishcouncil>* by the Response Deadline, as set out in the Timescales section of this RFP.

11.2 The following requirements should be complied with when submitting your Proposal in response to this RFP:

- Please ensure that you send your submission in good time to prevent issues with technology – late Proposals may be rejected by the British Council.
- Do not submit any additional supporting documentation with your Proposal except where specifically requested to do so. PDF, JPG, PPT, Word and Excel formats can be used for any additional supporting documentation (other formats should not be used without the prior written approval of the British Council).
- All attachments/supporting documentation should be provided separately to your main Proposal document, clearly labelled and cross-referenced to the Proposal as relevant.
- If you submit a generic policy / document you must indicate the page and paragraph reference that is relevant to a particular part of your Proposal.
- Unless otherwise stated as part of this RFP or its Annexes, all Proposals should be in the format of the relevant British Council requirement with your response to that requirement inserted underneath.
- Where supporting evidence is requested as 'or equivalent' you must demonstrate such equivalence as part of your Proposal.

- Any deliberate alteration of a British Council requirement as part of your Proposal will invalidate your Proposal to that requirement and for evaluation purposes you shall be deemed not to have responded to that particular requirement.
- Responses should be concise, unambiguous, and should directly address the requirement stated.
- Your Proposal to the RFP requirements and pricing will be incorporated into the Contract, as appropriate.

## 12 Clarification Requests

12.1 All clarification requests should be submitted to *the British Council's e-Tendering portal hosted at <https://in-tendhost.co.uk/britishcouncil>* by the Clarification Deadline, as set out in the Timescales section of this RFP. The British Council is under no obligation to respond to clarification requests and will respond if the question is appropriate and received before the Clarification Deadline.

12.2 Any clarification requests should clearly reference the appropriate paragraph in the RFP documentation and, to the extent possible, should be aggregated rather than sent individually.

12.3 The British Council reserves the right to issue any clarification request made by you, and the response, to all potential suppliers unless you expressly require it to be kept confidential at the time the request is made. If the British Council considers the contents of the request not to be confidential, it will inform you and you will have the opportunity to withdraw the clarification query prior to the British Council responding to all potential suppliers.

12.4 The British Council may at any time request further information from potential suppliers to verify or clarify any aspects of their Proposal or other information they may have provided. Should you not provide supplementary information or clarifications to the British Council by any deadline notified to you, your Proposal may be rejected in full and you may be disqualified from this Procurement Process.

**12.5 Please note we will respond to clarification questions by close of business on Thursday 21 December 2023.**

## 13 Evaluation Criteria

13.1 You will have your Proposal evaluated as set out below:

**Stage 1:** Proposals will be checked to ensure that they have been completed correctly and all necessary information has been provided. Responses correctly completed with all relevant information being provided and all mandatory requirements as outlined in Section 8 met will proceed to Stage 2. Any Proposal not correctly completed in accordance with the requirements of this RFP and/or containing omissions may be

rejected at this point. Where a Proposal is rejected at this point it will automatically be disqualified and will not be further evaluated.

**Stage 2:** If a bidder succeeds in passing Stages 1 of the evaluation, then it will have its Proposal evaluated in accordance with the evaluation methodology set out below.

13.2 Award Criteria – Responses from potential suppliers will be assessed to determine the most economically advantages proposal using the following criteria and weightings and will be assessed entirely on your response submitted:

Criteria	Weighting
Social Value	10%
Quality	70%
Commercial	20%

13.3 Scoring Model – Proposals will be subject to an initial review at the start of Stage 2 of the evaluation process. Any Proposals not meeting mandatory requirements or constraints (if any) will be rejected in full at this point and will not be assessed or scored further. Proposals not so rejected will be scored by an evaluation panel appointed by the British Council for all criteria other than Commercial using the following scoring model:

Points	Interpretation
10	<b>Excellent</b> – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.
7	<b>Good</b> – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested, but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due the bidders failure to provide all information at the level of detail requested.

<b>5</b>	<b>Adequate</b> – Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested.
<b>3</b>	<b>Poor</b> – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement.
<b>0</b>	<b>Unacceptable</b> – The response is non-compliant with the requirements of the RFP and/or no response has been provided.

13.4 Commercial Evaluation – Your “Overall Price” (as calculated in accordance with requirements of Annex 3 (Pricing Approach) for the goods and/or services will be evaluated by the evaluation panel for the purposes of the commercial evaluation, further information on this approach may be available in Annex 3. In the event that any prices are expressed as being subject to any pricing assumptions, qualifications or indexation not provided for by the British Council as part of the pricing approach, the British Council may reject the full Proposal at this point. The British Council may also reject any Proposal where the Overall Price for the goods and/or services is considered by the British Council to be abnormally low following the relevant processes set out under the procurement rules. A maximum offer score of 10 will be awarded to the Proposal offering the lowest “Overall Price”. Other Proposals will be awarded a mark by application of the following formula: (Lowest Overall Price/Overall Price being evaluated) x 10 (rounded to two decimal places) = commercial score.

13.5 Moderation and application of weightings – The evaluation panel appointed for this Procurement Process will meet to agree and moderate scores for each award criteria. Final scores in terms of a percentage of the overall Proposal score will be obtained by applying the relevant weighting factors set out as part of the award criteria table above. The percentage scores for each award criteria will be amalgamated to give a percentage score out of 100.

13.6 The Winning Proposal(s) – The winning Proposal shall be the Proposal scoring the highest percentage score out of 100 when applying the above evaluation methodology, which is also supported by any required verification evidence (to include, without limitation, any updated information)] obtained by the Authority relating to any self-certification or other requirements referred to at any time in this Procurement Process.

**List of Annexes forming part of this RFP (issued as separate documents):**

**Annex 1 – Terms and Conditions of Contract**

**Annex 2 – Supplier Response**

**Annex 3 – Pricing Approach**