

## **Appendix 5**

## **Eligibility Check List**

## UK-China EMaDA Research and Materials Development Awards

ELIGIBILITY CHECK LIST	Y/N
Proposal submitted by the published deadline	
The Principal Applicant is based in the UK	
Letters of support from the Principal Applicant's home institutions / organisation are attached to the proposal (if applicable). The letters are signed by relevant authority within the institutions/organisation.	
Principal Applicant must have the capacity to administer a grant and conduct project activities	
Confirmation that Appendix 4: Grant Agreement has been read and assessed by legal team	
Application is completed in English and in full including:	
Application proposal	
Proposed workplan	
Proposed M&E plan	
Proposed budgeting	
Key people responsible for managing the Grant are clearly named	
Letters of support from home institutions (if applicable)	
Eligibility Check List is completed	