

Call for Application

EMaDA: Supporting Sustainable English Teacher CPD in Yunnan Province

Application Submission Deadline: 23:59 UK time,
13 February 2022

Released on 14 January 2022

Overview of the British Council

We build connections, understanding and trust between people in the UK and other countries through arts and culture, education, and the English language. We work in two ways – directly with individuals to transform their lives, and with governments and partners to make a bigger difference for the longer term, creating benefit for millions of people all over the world.

We help young people to gain the skills, confidence, and connections they are looking for to realise their potential and to participate in strong and inclusive communities. We support them to learn English, to get a high-quality education and to gain internationally recognised qualifications. Our work in arts and culture stimulates creative expression and exchange and nurtures creative enterprise.

We connect the best of the UK with the world and the best of the world with the UK. These connections lead to an understanding of each other's strengths and of the challenges and values that we share. This builds trust between people in the UK and other nations which endures even when official relations may be strained.

We work on the ground in more than 100 countries. In 2019-20 we connected with 80 million people directly and with 791 million people overall, including online and through our broadcasts and publications.

We are funded by a grant-in-aid from the UK government and with significant additional income from partnership agreements, contracts, teaching and exams.

Founded in 1934, we are a UK charity governed by Royal Charter and a UK public body.

English in Education Systems

The British Council's work in English for Education Systems (EES) aims for transformational change in English language policy and practice. We believe that better teaching and learning of English increases academic and career opportunities and enables people to participate actively in a global society. Our research and innovation with UK and overseas partners provide evidence of 'what works' in English language teaching and learning and contribute to the development of English language teaching and learning worldwide. We support language teaching and learning in a multilingual world, helping to ensure inclusive and equitable quality language education in line with UN Sustainable Development Goal 4.

As of 2022, our EES programmatic framework is thematically organised into three key impact areas:

- ELT in Education,
- English and Empowerment
- English Connects (digital)

Underpinning these priorities is our approach harnessing UK expertise in teacher education, education technologies and inclusive pedagogies and research, insight, and innovation. We seek to document and share learning gained from practical experience. Our role in global English means that advancing thought and positioning the UK as leaders in English language education are at the heart of our mission.

Context of the Call for Application:

Yunnan province lies on China's Southwestern border. The capital city is Kunming. Yunnan is home to many of China's ethnic groups and is renowned for its beautiful rolling, green scenery, and wonderful food. However, behind these famed attractions lies one of China's most under-developed and hard to access regions. Mountainous terrain and limited access to quality resources has meant that many schools, teachers, and students have not had the same opportunities to provide, or access, quality education as their suburban peers. This is particularly the case within English language teaching where levels of teacher training and language competence have played a significant part in hampering the progress of both teachers and students.

In 2020 - 21, the Chinese government not only achieved its goal of eradicating "absolute poverty", but it also outlined more details of its ambitious educational modernisation plan with key goals to be achieved by 2035. These goals strongly focus on achieving greater education equity and parity across the nation along with the revitalisation of rural economies and improvement in national education systems. Supporting rural areas is an area that the Chinese government have spent billions of dollars on through various programmes since the turn of the century, and as of 2021 had "hired 950,000 university graduates to teach at more than 30,000 rural schools in more than 1,000 counties in 22 central and western provincial-level regions." However, while there is a continued push to support these areas, especially now with the adoption of online learning and digital resources catalysed by the COVID-19 pandemic, the support provided to these teachers, both pre and in-service still requires improvement; and sustainable solutions for development – particularly in areas of English language teaching – remain a priority.

English language can play a significant part in supporting rural revitalisation, and offers new opportunities to students in rural areas, but there remain many barriers to the development of English teachers including lack of access to quality resources; low skill levels and low motivation to develop; low language levels amongst teachers and students, and the fact that language is sometimes seen as less locally relevant than other subjects. This is compounded, in some areas, by additional pressure being placed on public school teachers through the effects of the 2021 Double-Reduction policy regulating provision of compulsory subjects in the private sector (i.e., English), although conversely this may also offer an opportunity for English teaching to be improved in the public sector.

Through working with identified key partners in Yunnan province at pre- and in-service stages, this award seeks to support the capacity-development and empowerment of teachers through building their experience and awareness of accessing Professional Learning Communities (PLCs) that improve their practice and teaching knowledge. The award intends to increase awareness and motivation amongst teachers to not only access external resources, both online

and offline, but also sustainably work together to share and contribute to their practice and development through peer led contextual communities that can better meet local needs in the longer term. And to do so in a way that supports teachers at all stages of their career in the less-developed areas of Yunnan province.

Call for Application (CFA)

EMaDA: Supporting sustainable English teacher CPD in Yunnan province

1.1 Overview of Funding Opportunity

The British Council China is now inviting grant applications from UK organisations for 3 targeted China-UK partnerships supporting sustainable English teacher Continuous Professional Development (CPD) in Yunnan Province, Southwestern China.

This call for application provides a unique opportunity to contribute to understanding and improving the CPD options of English language teachers in rural and under-developed areas of Yunnan province. The proposed research brings together a comprehensive and potentially inter-connected focus in both pre-and in-service English teacher development that can holistically contribute to sustainable, contextualised practice and collaboration being engrained within future English teacher education for both new and experienced teachers. Establishing key needs and providing referenceable findings and frameworks for PLCs that support English teachers both pre and in-service offers an exciting opportunity to provide important insight for policy makers and decision makers and make a significant difference in both the short and long term.

Brief Overview of Projects

An overview of the awards can be found below, with further details provided by the local partners available in **Appendix 8**. The awards focus on:

Pre-Service: Supporting the creation and design of a core postgraduate course module¹ for English teachers that specifically meets identified needs of English teachers in rural and mountainous areas of Yunnan province, with guidance in creating PLCs embedded within the new module structure to support and encourage sustainable peer led learning opportunities.
Outputs: Research report; module outline(s) and supporting documentation incl. guidance

¹ There may be scope to adapt existing modules
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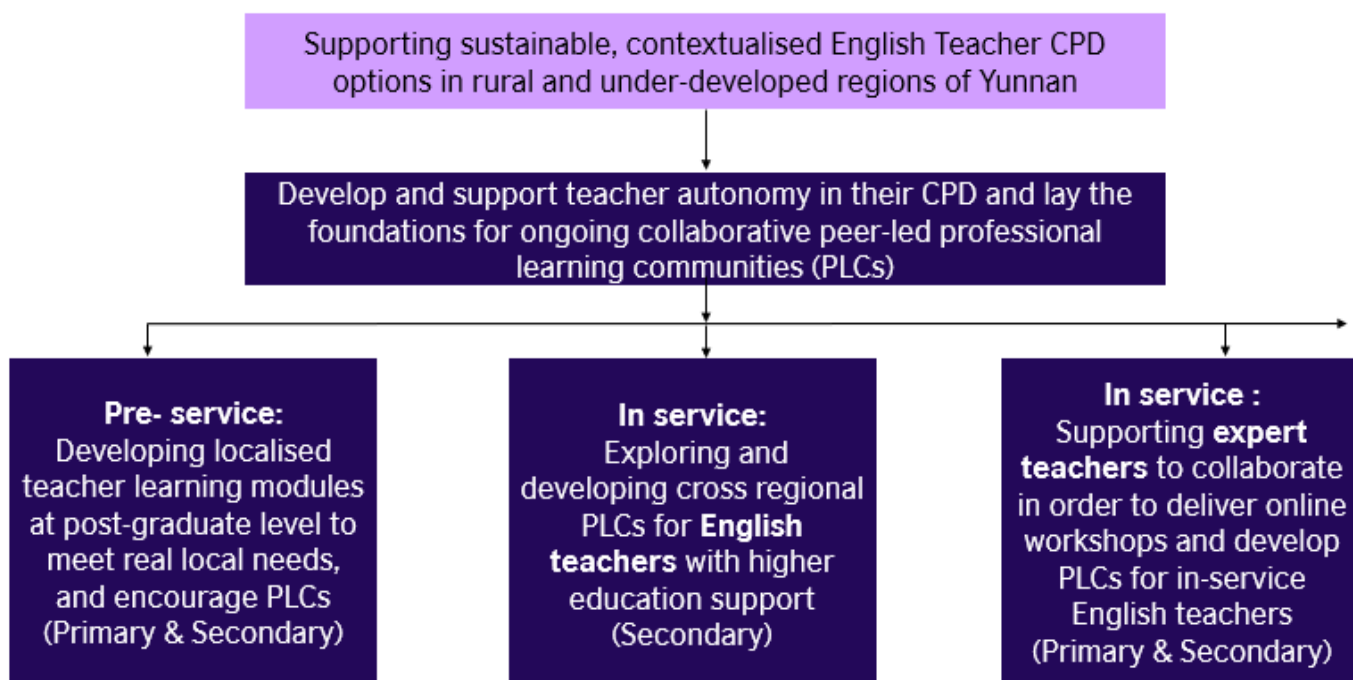
In-service (teacher focused): Piloting a cross-regional PLC between participating secondary schools in two counties of Yunnan province, with the goal of understanding challenges and providing specific guidance on the future creation and expansion of such events across the province based on experiences and research.

Outputs: Research report; PLC pilot; referenceable framework for creation and facilitation of online PLCs in the local context

In-service (Expert Teacher focused²): Supporting the development and networking of existing Expert Teachers to facilitate online training and create PLCs that support English teachers in harder to reach areas of Yunnan province.

Outputs: Research report; short, recorded online training session(s) (6 hours approximately); online support manual for Expert teachers – with training session(s) embedded for reference; *optional*: joint publication of a research paper.

The 3 projects represent an opportunity to combine and lay a foundation for developing teacher autonomy and capacity in a sustainable manner. While they can be completed individually, they have been presented together in this call to highlight the opportunity for a more holistic and comprehensive approach, with professional learning communities at its core, that can achieve greater impact provincially and nationally.



These collaborative project awards are offered as individual projects or 2 or 3 projects that can be undertaken together under the guidance of a single UK partner or UK-led consortium led by a principal UK applicant. Some key points of note:

² Locally a Teacher Educator/Teacher Trainer is referred to as an Expert Teacher
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- A single UK partner or UK-led consortium led by a principal UK applicant for all 3 projects is preferred. In such cases project content, outputs and findings can potentially be linked where opportunity for synergy is identified. In order to highlight this a consolidation report, in addition to the project specific outputs noted above will be requested. Extra funding will be awarded for this purpose (See section 3).
 - All individual projects are expected to produce professional, disseminable research reports that will be of national significance in the context of Chinese government goals for educational equity and supporting rural education.
 - Where practical it is requested that applicants highlight how digital or online resources and methods will be employed to maximise impact or reach of the proposed research and outputs.

This call for application focuses on 3 distinct projects that fall under the English Materials and Development Award (EMaDa) framework as outlined in section 1.2 below.

1.2 Research Award

EMaDA

The China **English Materials Development Award (EMaDA)** is an award that:

- promotes UK - China collaborative technical research partnerships³ which can support national education priorities and create impact at a provincial or national level within identified areas of ELT in Chinese formal basic education. This is achieved through the implementation of targeted, nationally relevant research **and** subsequent creation of contextualised materials and/or content that supports and sustains a positive impact in English teacher CPD and the quality of English teaching, learning and assessment.

Within the China Official Development Assistance (ODA) context, the award seeks to identify prominent local partners and areas of need in alignment with China national policies and priorities and then connect these partners with UK expertise. The EMaDA award seeks to generate both insightful and nationally relevant research while also providing related context-led material and/or content creation that can promote sustained and meaningful impact.

Note: A full list of EMaDA outcomes for the award can be found in **Appendix 7**

³ Technical research partnerships = research focus with tangible outputs that can contribute work on the ground
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1.3 Research Areas

In relation to China’s national educational priorities, local China partners, at national and provincial level, have been first identified by the British Council. This means that UK organisations do not have to source further local partnerships for project activities and, instead, are invited to apply to collaborate directly with the selected Chinese partners to meet contextual needs under the relevant grant funded award(s).

Research programmes associated with partner needs will broadly fall under at least one of 5 key research areas that are in line with national educational priorities. Further detail and contextual information can be found in **Appendix 7**.

- *Supporting English teaching in rural areas*
- *EdTech and digital solutions for English teacher CPD*
- *Assessment reform and English teacher’s assessment literacy*
- *New curriculum and material development*
- *Broader English teacher CPD and policy*

Note: In line with ODA grant funding requirements all applications **must** also explicitly include consideration of gender, inclusion and/or girls’ education. See *section 11* for more details.

1.4 Partner Opportunities

Potential partners and opportunities under each award category under the call for application are listed below. More comprehensive details of partners’ needs, and suggested areas of collaboration can be found **Appendix 8**.

EMaDA			
	Title	Key Partner	Description
1	Research into Core Curriculum Design of Postgraduate Core Courses for Prospective English Teachers in Border Minority Regions of Southwest China	Dali University (DU)	The project aims to compare current English Education postgraduate curricula in SW China universities for prospective English teachers against their real needs, and through this to research, design and pilot a new core postgraduate module(s) that supplements or replaces current core offerings. The key objective of the project output is to ensure core postgraduate modules offered to teachers meet the real, identified needs of local English teachers in

			mountainous rural areas of Yunnan and neighbouring provinces.
2	Research on the evolution of educational ecology and construction of a professional learning community for English teachers' development under the rural revitalization strategy	Yunnan Education Centre for International Exchanges (YECIE)	Through piloting and research, the project research intends to establish a principled, replicable model for a professional learning community, supported by a higher education institution, that promotes the sustainable development of local English education, focusing specifically on secondary school education (i.e., Middle and High schools). Sustainable practices covered will include both academic theory and practical application
3.	Research on the development of Cross-regional English teaching and research communities in bordering minority areas through systematic support for Expert Teacher workshops	Yunnan Normal University (YNU)	The research project will investigate Expert Teacher practices and their skills needs in Yunnan province and identify what is needed to support effective provision and facilitation of online PLCs and online workshops to local English teachers in the province. Through this it will provide a fundamental guidance resource that supports future cross-regional PLC events held by Expert Teachers. E.g., an online reference manual.

1.5 Optional Briefing

To provide as much clarity to potential UK partners we can offer a briefing prior to the submission deadline. This can be arranged if there has been sufficient intimated interest in attending a briefing for the UK sector. To register interest in attending a briefing on this award, please email: Senior Business Development Manager, Li Rui at li.rui@britishcouncil.org.cn, Cc'ing Senior Academic Manager, Fraser Bewick at fraser.bewick@britishcouncil.org.cn before 20 January 2022.

If offered, attendance or non-attendance of such a briefing has no bearing on the application shortlisting or selection process. It is only for informational purposes.

2. Eligibility

- The British Council welcomes applications from UK ELT and EdTech organisations or institutions with relevant qualifications, expertise and experience required to meet identified partner requirements.
- We are inviting applications for innovative responses to this open call. Applications for partnerships are open to UK organisations only. This must include at least one partner within the UK Applicants living in the UK at the time of application and for the duration of this project.
- Applicants with in kind or matched support are welcome, and the option for recording this is provided in the application form, although this is not essential. Match funding cannot be provided through other British Council funded programmes.
- Applications should be jointly submitted and signed by all named collaborators, with one principal applicant e.g., a lead UK partner organisation, who will be contracted and responsible for leading communications and disseminating the grant to all collaborators.
- Organisations and/or informal collectives/networks are eligible to apply but should have demonstrable experience of managing similar projects and grants.
- Applicants must be able to demonstrate how their involvement will provide clear benefit to China, the Chinese partner, and the proposed project. This should be reflected through proposed project planning (including budget allocation), delivery and dissemination and includes demonstrating how the local partners or their audiences may benefit. Mutuality must be a principal component to our international collaboration.
- We expect applications to embed principles of equality, diversity and inclusion through their core proposal and idea (including, potentially, costs relating to captioning videos or translating content where applicable).
- We are interested in new, original ideas and approaches in response to this brief. Existing completed research, projects and programmes will be ineligible. Exceptions apply for existing ideas, where applicable, which have reached a pilot or prototyping phase but have not been realised publicly or implemented.
- Applicants will be expected to plan, design, and realise their project between **March 2022 and March 2023** (EMaDA) Main activities can take place any time during the year, although we anticipate that you will respect the annual academic calendar (and holiday breaks) in China.⁴
- Successful applicants will hold the copyright of any work created (unless otherwise stated⁵) but must grant the British Council, the Chinese partner and the China Ministry of Education, free and unequivocal use of any arising outputs, which may include publication, reference,

⁴ The research into Core Curriculum Design of Postgraduate Core Courses for Prospective English Teachers in Border Minority Regions of Southwest China with Dali University may require additional time due to piloting being in the academic year. This will be taken into account when applications are assessed.

⁵ There may be cases where partners contribute significant amounts or matching funds, and in such cases specific agreements may have to be made. This should be dealt with on a project-by-project basis.

promotion of works through our digital channels, supporting other projects or exhibiting works in the future. For the avoidance of doubt, this license will not include use of any work our outputs for commercial purposes.

- Successful applicants will be required to keep in regular communication with the British Council, offering project updates and share their project monitoring and evaluation progress and final reports for review and publication.
- Depending on the nature of the project, UK partners may need to show evidence of relevant indemnity cover and related insurance provisions for research activities. The details and nature of insurance required should be confirmed at the time of application.

3. Total Funding and Project Duration

Funding can be applied for individually or as a collective of 2 or 3 projects.

The funding for each award is divided into the following amounts:

- **EMaDA:** Up to 30,000GBP per individual award

For a UK-led consortium application, where one UK organisation would like to apply for 2 or 3 projects and oversee the completion of these in parallel, including the identification and assimilation of relevant synergies between those projects and a consolidation report they may apply for:

- **2 projects – up to 65,000GBP**
- **All 3 projects - up to 100,000GBP**

to reflect the additional administration and project management costs that this may bring. Where 2 or 3 projects are undertaken by a single UK partner or UK-led consortium led by a principal UK applicant, an additional consolidation report highlighting connections and synergies between projects is expected. This is an additional output, beyond those listed for individual projects.

The listed EMaDA awards projects will be expected to start in **March 2022 and can run for a maximum of 13 months (until late March 2023)**. The funding is for the whole project duration and not per annum. Terms and Conditions of this grant is set out in Appendix 4: Grant Agreement.

4. Eligible Costs

The budget requested in your application should cover only costs that are essential, appropriate, and relevant to the collaboration ensuring value for money. The application should specify any cost share through direct and indirect institutional contributions.

Where multiple project awards are applied for, one budget form can be used but the amounts related to each award should be clearly differentiated.

Please find the List of Eligible and Ineligible Costs in **Appendix 3**. You may contact the British Council if you are in doubt which costs the grants can and cannot cover.

5. How to Apply

Please complete Application Form (Appendix 1) along with all supporting documentations (Appendix 2, Appendix 5, and any letters of support) and email them to Li Rui at li.rui@britishcouncil.org.cn with CC to fraser.bewick@britishcouncil.org.cn by **13 February 2022 at 23:59 GMT**.

Please use the subject line - EMaDA: Supporting Sustainable English Teacher CPD in Yunnan Province

Please note that if you choose to apply for more than one project:

1. provide a completed application form for each project
2. provide a cover letter to highlight why your organisation should be awarded 2 or 3 projects, and how you plan to synergise the results of each to maximise potential impact.

Application Process and Selection

Upon receipt of applications, and after confirming all necessary criteria are met and necessary documents have been received, up to 3 individual applications⁶ will be shortlisted for each project and these submissions will be shared with the relevant Chinese partner for further review. Applications that apply for more than one project, or all projects together, will be assessed as a whole and automatically shortlisted if criteria are met.

Upon completion of shortlisting, the British Council will support a *negotiation and confirmation stage* between the Chinese partner and shortlisted UK applicants to confirm any outstanding details before final selection. This is normally completed through email. A final decision will be made on successful applicants primarily by the Chinese partner and based on appended scoring (See **Appendix 6**). Support and clarification will be provided by the British Council during the selection process to ensure assessment and scoring criteria are adhered to.

Clarification of Application Procedure

Potential applicants are welcome to submit questions for clarification or further information on the application procedure at any time before **6 February 2022** to Senior Business Development Manager, Li Rui at li.rui@britishcouncil.org.cn Cc'ing Senior Academic Manager, Fraser Bewick at fraser.bewick@britishcouncil.org.cn

⁶ Dependent on number of applications received

6. Assessment Criteria

All applications will be assessed against the following criteria:

- *Potential to deliver innovation and/or teacher CPD impacts and outcomes (40 points)*
- *Alignment with grant strategic objectives (30 points)*
- *Principal Applicant and its partner's capacity to deliver on time and within budget (30 points)*

For further context to support application content:

See **Appendix 6**: Scoring form for detailed explanation on each criterion.

See **Appendix 7**: Award information on proposed outcomes and outputs

7 Timetable (EMaDA)

ACTIVITY	DATE
Call for Application	14 January 2022
Deadline for registering interest in attending a briefing on this award (optional: to be arranged before submission deadline, if there has been sufficient intimated interest)	20 January 2022
Deadline for clarification (enquiries about CFA and grant agreement can be fielded before this date)	6 February 2022
Application deadline	23:59 UK time, 13 February 2022
Application assessment and selection of top 3 applications This may include clarification questions to UK applicants (as appropriate and if necessary)	16 February 2022
Negotiation & confirmation stage (with China partner)	23 February 2022
Notification of final outcome	28 February 2022
Submission of final proposal by successful applicant	7 March 2022
Grant agreement signing	14 March 2022

Disbursement of Grant (payment one – 75 or 90 %) depending on one single application or consortium approach	31 March 2022
Inception meeting & formalisation of China-UK partnership	15 April 2022
Project implementation	22 April 2022
Quarterly progress meetings & reports⁷	Every three months (June, September, December ⁸)
Disbursement of Grant (payment two – 25 or 10%)	20 December 2022
Submission of final report	By 31 March 2023

8. Payment of the Grant

After the results are announced, the British Council will sign Grant Agreements with the successful principal applicants. Unless stated otherwise, funding from British Council will be administered within 60 days of the signature of the Grant Agreement and all funded applicants must submit a declaration confirming they have received the funds.

The grant recipient institution that signs the agreement will then be responsible for the management of the grant (including financial reporting). The Principal Applicant is responsible to communicate and agree with their identified research team on the project's grant management and disbursement. The final terms will be communicated to successful applicants.

The British Council reserve the rights to recover full payment if the final report and supporting documents are not satisfactory, or the activities have not been delivered as planned.

In cases where the projects have spent less than the funding awarded, the underspend cannot be used for further activity unless agreed in advance by the British Council.

9. Implementation

All funded projects must be implemented in accordance with the submitted application, Grant Agreement, and other formal / written communication by the British Council. Any changes to proposed project activities must be approved by the British Council before going ahead.

⁷ Please also note Section 13 in relation to meetings, reports and sharing event in December.

⁸ 3rd progress meeting will involve additional online sharing for local stakeholders

10. Digital Platform(s)

At this stage, given current travel constraints due to covid-19, it is envisioned that the majority of partnership activities will be conducted remotely, unless there are already teams or personnel in country. Should the situation improve, there may be opportunities for face-to-face operations.

The British Council's Global Information Security Policy recommends using Microsoft Teams as the principal means of virtual activities. Principal Applicants, who want to use other online tools or online platforms, must follow British Council's safeguarding and security protocols. Please email British Council for the protocols or if you have any questions.

11. Diversity and Gender Statement

Diversity statement

The British Council is committed to equal opportunities and diversity in all our activities. This includes avoidance of bias due to gender, disability, racial or ethnic origin, sexual orientation, or religious belief. Applicants are therefore encouraged to include participation by participants from under-represented groups in the teams implementing their proposed research. Applicants may apply for funding to cover extra costs for such participation, for example, for people with disabilities who may otherwise not be able to participate, or for childcare. Please describe any action you are taking to encourage diversity on your application form and make costs necessary to cover this inclusion clear within your application.

Gender statement

To comply with the International Development (Gender Equality) Act 2014, applications must outline how they have taken meaningful yet proportionate consideration as to how the project will contribute to reducing gender inequalities in the Gender Equality Statement section of the application form. Applicants are required to consider the impact their project will have on gender. We aim for projects to be gender sensitive. This will be an assessment criterion for this call. This should be about the project specifically – the outputs and outcomes; the make-up of the project team; participants, stakeholders, and beneficiaries of the project; and the processes followed throughout the partnership programme. It should not be a re-statement of your Institution's policy, you may refer to the policy, but should show how the policy will be implemented in terms of the project. The Gender Statement must address the below criteria, with an understanding that, depending on the nature of the application/proposal, not all questions will be applicable. If a question is not applicable, you will need to articulate the reasons why.

- Have measures been put in place to analyse the needs and to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the project.
- The expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond.

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- The impact on the relations between people of different genders and people of the same gender. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
 - How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
 - Are there any relevant outcomes and outputs being measured, with data disaggregated by age and gender (where disclosed)?

British Council reserve the right to reject the application if no consideration has been given to gender equality or if any proposal is assessed to result in a negative impact for gender equality.

12. Safeguarding

We have a duty of care to safeguard the children and vulnerable adults we work with. Please refer to the Safeguarding policy here: <https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding>

Where applications/proposals involve any contact with children, each organisation and individual will need to adhere to the relevant national requirements to ensure they have been fully vetted to work with under-18s.

13. Project Reporting, Monitoring and Evaluation

13. 1 Quarterly reporting

To ensure grant awards are being used appropriately and to highlight progress of the research project, in addition to the final outputs, the Principal Applicant is responsible for submitting Quarterly progress reports⁹. Initial quarterly reports shall generally consist of narrative and financial information that tracks progress against milestones / plan. In addition to this, the Principal Applicant will be required to submit a final narrative and financial report within 30 days upon completion of the project. Project report templates can be negotiated and agreed.

Reports will normally be accompanied by a pre-arranged meeting between the British Council, UK partners and China partners¹⁰ (June; September 2022). Provisional dates for reporting and catchup meetings can be confirmed after signing of the grant agreement. It is hoped that to enhance synergies and increase the links between the three projects quarterly online meetings can include stakeholders from all projects.

The British Council will conduct regular Monitoring and Evaluation as well as commission independent evaluations of selected projects that are of strategic importance.

Records of the project including record of activities, contracts, important project document, evaluation reports, spending and supporting documentations related with financial transaction should be kept until seven (7) years after the closure of the project for audit purpose.

⁹ Templates for reports can be created collaboratively

¹⁰ Meetings will be arranged to share progress with UK and China partners across all 3 projects to highlight areas of potential synergy and collaboration.

13.2 Wider sharing to local stakeholders – online event

To also share progress and key findings with a greater number of local China stakeholders, the final quarterly meeting (December 2022) will also coincide with an online sharing event supported by the British Council. The purpose of this online event is to share initial findings more widely and highlight the potential significance of the gathered research with a wider swathe of local stakeholders. This event will also reaffirm the projects' relevance while building ongoing interest in the project's expected outputs at provincial and national level in China.

14. Data Protection

The British Council will use the information that you provide for the purposes of processing your application, making any awards, monitoring and review of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

We may share all application data with the local China partner in order to assist with management of the application process.

The British Council comply with the General Data Protection Regulations 2016/679 (EU GDPR). We process and handle personal information according to these regulations. The personal information that you provide on this form will only be used for the processing of your application. The information will be viewed by British Council and those who are part of the decision-making process. Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council reserve the right to publish and share anonymized aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or the Data Protection Team infogovernance@britishcouncil.org or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>.

15. Applicant Screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant nor any of the applicant's employees, partners, directors, shareholders is listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings.
- as being wanted by Interpol or any national law enforcement body in connection with crime.

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- as being subject to regulatory action by a national or international enforcement body.
 - as being subject to export, trade, or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or
 - as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.
 - If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.

16. Contractual Requirements

- The contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Council from time to time (see: <https://www.britishcouncil.org/organisation/structure/status>).
- The successful applicants may be expected to undertake, support, or facilitate activities in the UK and in China
- The British Council is subject to the requirements of the UK Freedom of Information Act, (“FOIA”). Please indicate in your application whether FOIA also applies to your organisation, so that we can reflect this in the Grant Agreement should you be successful in your application.
- The British Council’s contractual approach in respect of the grant (Terms and Conditions of the Grant Agreement) (“Grant Agreement”) is set out Appendix 4. By submitting a response to this call for applications, you are agreeing to be bound by the terms of these guidelines and the Grant Agreement without further negotiation or amendment.
- In the event that you have any concerns or queries in relation to the Grant Agreement, you should submit a clarification request to Senior Business Development Manager, Li Rui at li.rui@britishcouncil.org.cn Cc’ing Senior Academic Manager, Fraser Bewick at fraser.bewick@britishcouncil.org.cn in accordance with the provisions of this call for applications by the application deadline. The British Council reserves the right not to make any changes to the Grant Agreement as provided with the Call for Application.
- The British Council is under no obligation to consider any clarifications / amendments to the Grant Agreement requested following the application deadline.

17. Contact Details

For all other enquiries, please contact:

Li Rui

Senior Business Development Manager

British Council EES, China

E: li.rui@britishcouncil.org.cn

And CC:

Fraser Bewick

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