Appendix 5

Eligibility Check List

UK-China RIA and EMaDA Research and Materials Development Awards

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| ELIGIBILITY CHECK LIST | Y / N |
| Proposal submitted by the published deadline |  |
| The Principal Applicant is based in the UK  |  |
| Letters of support from the Principal Applicant’s home institutions/organisation are attached to the proposal (if applicable). The letters are signed by relevant authority within the institutions/organisation . |  |
| Principal Applicant must have the capacity to administer a grant and conduct project activities |  |
| Confirmation that Appendix 4: Grant Agreement has been read |  |
| Application is completed in English and in full including:* Application proposal
* Proposed Workplan
* Proposed M&E Plan
* Proposed Budgeting
* Key people responsible for managing the Grant are clearly named
* Letters of support from home institutions (if applicable)
* Eligibility Check List is completed
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