



# **Call for Proposals**

## **Intensive General**

### **English-Language Courses in the UK for Colombian University Teachers and Students**

**June-July 2019**

# Call for Proposals

## UK-based, Intensive General English-Language Courses

- 4-week intensive course for a group of Colombian University Teachers
- 8-week intensive course for a group of 10 Colombian University Students (18-26 years old)

The British Council in Colombia is looking for a British Council Accredited language course provider in the UK to provide 2 intensive general English-language courses. Preferably, the courses will be a combination of classes in the morning, a range of social and cultural activities in the afternoons, with cultural excursions on the weekends. Classes to be taken by all students should be integrated with students from other countries to promote intercultural relations and the use of the English Language. Further details are included below:

- **English-Language Course:** 2 separate courses- One 4-week course for university teachers and an 8-week course for university students (18-26 years old). Both courses should begin with a welcome/induction session and be composed of approximately 20 lessons of English language teaching per week. The students in both groups will have a beginner-intermediate command of the English language (B2 level or below), so we are looking for a general-English course focusing on grammar, vocabulary, speaking with a focus on pronunciation, listening and reading, all with the aim of improving the student's general English communication skills.
- **Weekend or Complementary Activities:** Proposals should include weekday social and cultural activities, weekend cultural visits/excursions, among other activities.

**Duration:** 4 & 8 weeks

**Course Dates:** June and July 2019

### Group Description:

- Group 1: 10 Colombian university teachers, with beginner to intermediate levels of English (A1-B2), wishing to improve their general English skills. (4 weeks)
- Group 2: 10 Colombian university students, with beginner to intermediate levels of English (A1-B2), wishing to improve their general English skills. (8 weeks)

### Accommodation:

The British Council Colombia would like costing with regards to accommodation in homestay. The Language School will arrange accommodation according to the details below:

Both groups:

1. 10 students per group in homestay accommodation.
2. Meals: breakfast and dinner for all students (lunch to be provided at English institution with cash or stipend).

### Cultural Activities:

These are additional components of the course which will enable students to learn more about the country, its people and culture. If the quote includes proposals for additional cultural activities, the latter should be planned ahead of time and have a learning objective, preferably linked to what students are learning in the classroom. A detailed programme of activities and Institution Activity Leaders assigned will be requested if selected.

### Proposal Terms of Reference:

- Justification;
- General and specific objectives of course;
- Teaching methodology and course content;
- Additional components and/or features to the programme (e.g. use of new technologies to support the learning of English; range of sporting/cultural activities available);
- Assessment System (including final student report);
- Materials to be used;
- Initial and final placement test;
- Certification;
- Proposed breakdown of costs/budget;
- Child Protection Policies in place within the institution
- Any other additional activities/services as a plus from the language school;
- **Desirable:** Variation of activities in different locations on or off-campus;
- **Contact details of dedicated person assigned to British Council group.**

### The breakdown of costs/ budget should include:

- Tuition (course fees);
- Airport transfers from Heathrow Airport;
- Local transport if necessary;
- Accommodation;
- Meals (Breakfast, hot lunch, dinner);
- Placement test on arrival and departure using the same testing system;
- Course materials for each student;
- Final report of students' progress and certificates;
- Costs and number of cultural/other activities (entrance fees/hire of equipment etc.), excursions;
- International health and travel insurance.

### ACTION REQUIRED

Proposals should be sent to [katie.mccoll@britishcouncil.cl](mailto:katie.mccoll@britishcouncil.cl) by no later than Tuesday, 11 September 2018. Subject line: "Proposal – General English for Colombian University Students and Teachers, 2019"

Proposals will be assessed according to compliance with the terms of reference above and breakdown of costs/budget. Only institutes shortlisted for consideration will be contacted for follow-up. Once a winning bid is confirmed we will announce the results through Newswire.

### CONTACT PERSON

**Katie McColl**

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